

## LAKE COUNTY ADAMHS BOARD

Regular Board Meeting

Monday, May 18, 2020

6:00 p.m.

Teleconference

Mr. Beck called the meeting to order 6:00 p.m.

### **ROLL CALL:**

Members Present: Chair -- Les Beck

Nancy Brown	Kim Collise
Dione DeMitro	Dave Enzerra
Roberta Kalb	Jim McBride
Julia McGruder	Andy Meinhold
Matt Sabo	Karen Sippola
Joanne Zeroske	

Members Excused:

Pam Kurt

Staff Present:

Kim Fraser, Executive Director  
Jackie Bruner, Director of Business Operations  
Greg Markell, Director of Community/Public Relations  
Christine Lakomiak, Director of Quality & Clinical Operations  
Kelly Tuttle, Secretary/Receptionist  
Matt Gundling, Staff Accountant

Guests:

Damir Pavicic	Bridges	Carrie Dotson	Lifeline, Inc.
Carol Casey	Bridges	Katie Jenkins	NAMI of Lake County
Mike Matoney	Crossroads Health	Mary Wynn-Peaspanen	Signature Health
Karen McLeod	Extended Housing	Patty Smith	Signature Health
Melanie Blasko	Lake-Geauga	Tim Kehres	Torchlight Youth Mentoring
Jackie Smith	Lake Health	Andrea Gutka	WomenSafe, Inc.
Lisa Falkenberg	Lake Health		

Ms. Fraser asked that when guests are not speaking to please mute their phone to keep out background noise and to announce their first name before speaking. Guests will not need to introduce themselves but can comment during the public comment agenda items. Please email Ms. Tuttle if you are present during the meeting so you can be added to the minutes for the record. Since this is a teleconference Board members will need to do a roll call vote for every motion.

### **MINUTES OF MEETING:**

Mr. Meinhold moved to accept the minutes of the April 20, 2020 regular Board meeting as mailed. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (20-087)

### **CORRESPONDENCE:**

There was no correspondence.

### **FINANCIAL REPORT:**

Ms. Bruner read the financial report of Board operations for the month of April 2020 as follows:

Beginning Cash Journal Balance .....	\$6,699,039.33
Plus: Cash Receipts for the Month .....	\$ 598,169.95
Total to Account For .....	\$7,297,209.28
Minus: Cash Disbursements for the Month .....	\$1,599,374.60
Ending Period Adjustments	\$ 00.00
Ending Cash Journal Balance .....	\$5,697,834.68

Ms. McGruder moved to accept the financial report for the month of April 2020 as read. Seconded by Ms. Zeroske, the Motion Passed Unanimously. (20-088)

#### **PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

#### **EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser reported that Board staff continues to work remotely. Staff will return to the office June 1<sup>st</sup> on a staggered basis to promote social distancing and keeping safe. Each staff member will be in the office three days a week, and will work remotely two days a week and we will reevaluate scheduling in July. Board staff continues to secure PPE, paper and cleaning products on behalf of the system.

Ms. Fraser reminded that the Annual Dinner is cancelled in June but we will still hold a regular Board meeting in June via teleconference.

Ms. Fraser advised that that the Board continues to promote the availability of supports, including the Warm line and virtual support groups via Crossroads Health.

Ms. Fraser noted that all providers have adapted and continue to provide services and we are now communicating with providers regarding their plans to slowly reopen. Signature Health has begun COVID-19 testing at their Willoughby location. Lifeline is navigating a move toward the end of June temporarily moving into Victoria Place. It's noteworthy to mention that telehealth has been well received by clients. We are working with state officials to advocate for the continuation of telehealth as a Medicaid billable service.

Ms. Fraser advised we should expect to see a significant increase in demand for both mental health and SUD services in the coming month as a result of the pandemic.

Ms. Fraser announced the Board will continue to entertain one-time funding requests as well as line item adjustments in May, June and as necessary into the new fiscal year. Board staff is working to secure additional state and federal funds to assist agencies. We've submitted a FEMA grant, and have submitted requests to the state to modify some existing grants to meet pressing needs.

Ms. Fraser reported all state departments have been asked to absorb a cut in their FY2020 budgets; fortunately OhioMHAS is not passing those cuts along to county boards. We'll be working closely with the state to determine what cuts we may take in FY2021.

#### **EXECUTIVE COMMITTEE REPORT:**

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board approve the FY2021 Board Operating Budget as presented by the Executive Director. The motion was seconded by Ms. Zeroske. After discussion the Board voted and the Motion Passed Unanimously. (20-089)

Ms. Fraser noted that there were minor changes to the Board operating and it is budget neutral. Some line items were reduced and a Covid-19 line item was created to help provider agencies with additional expenses. As we reconcile dollars we will replenish line-items to meet immediate needs.

Mr. McBride asked what the primary types of Covid-19 expenditures were. Ms. Fraser responded we have helped agencies with PPE, paper goods, and cleaning products. Last month the Board took action to help Torchlight whose fundraising was going to fall short due to Covid-19 and impact their funding.

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board enter into an FY2020 one-time non-Medicaid contract with Lake-Geauga Recovery Centers in an amount not to exceed \$4,470.95 to support PPE needs directly related to the COVID-19 pandemic. The motion was seconded by Ms. Kalb. After discussion the Board voted and the Motion Passed Unanimously. (20-090)

Ms. Fraser noted that the Board has a detailed spreadsheet from Lake-Geauga with every item that has been purchased such as thermometers, disposable masks and cameras for telehealth.

On behalf of the Executive Committee, Ms. DeMistro moved that the full Board increase the FY2020 non-Medicaid contract with Lifeline for the Community Transition Program (CTP) in the amount of \$25,000. This is pass-thru funding from OMHAS. The motion was seconded by Mr. Meinhold. After discussion, the Board voted and the Motion Passed Unanimously. (20-091)

Ms. Fraser noted the Community Transition Program assists individuals coming out of prison with linkage and supports. These are additional dollars from OhioMHAS.

Mr. McBride asked if these funds could be used for someone coming out the Lake County Jail. Ms. Fraser responded the funds can only be used for individuals coming out of the state prison.

On behalf of the Executive Committee, Mr. Sabo moved to approve the six month calendar of meetings as presented. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (20-092)

*As the **EVALUATION/QUALITY IMPROVEMENT COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

#### **NOMINATING COMMITTEE REPORT:**

Ms. Sippola reported that the Nominating Committee met via teleconference on May 18th to determine a SFY2021 Slate of Officers. The SFY2021 Slate of Officers that will be brought before the Board are: Dave Enzerra (chair), Andy Meinhold (vice-chair), Matt Sabo (Treasurer), Roberta Kalb (Secretary) and Les Beck (past-chair).

Ms. Sippola will confirm with candidates their willingness to serve. If all accept, this slate of officers will be presented for consideration and vote before the full Board at the Board Meeting (June 15, 2020) at which time the Board Chair will also accept nominations from the floor.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

Payment of Bills Mr. Meinhold moved that the Board approve the May bills totaling \$187,481.12 be paid as presented. The motion was seconded by Ms. Sippola. As there was no discussion the Board voted and the Motion Passed Unanimously. (20-093)

**GOOD OF THE GROUP:**

Mr. McBride stated that the flyer produced for first responders for assistance during the pandemic is excellent. He commended Mr. Sabo, Mr. Markell and Ms. Fraser for their work on this. It is a great tool in keeping first responders healthy. Ms. Fraser thanked Mr. McBride for his help in distributing the flyer.

As there was no further business, Mr. Beck adjourned the meeting at 6:26 p.m.

Respectfully submitted,

Les Beck  
Chair

Matt Sabo  
Secretary