

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting  
Monday, February 22, 2021  
6:00 p.m.  
Zoom

Mr. Enzerra called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Dave Enzerra

Les Beck	Nancy Brown
Kim Collise	Pam Kurt
Jim McBride	Andy Meinhold
Jordyn Paratore	Matt Sabo
Joanne Zeroske	

Members Excused:

Roberta Kalb	Julie McGruder
Karen Sippola	

Staff Present:

Kim Fraser, Executive Director  
Jackie Bruner, Director of Business Operations  
Greg Markell, Director of Community/Public Affairs  
Christine Lakomiak, Director of Clinical & Quality  
Kelly Tuttle, Secretary/Receptionist  
Eryn Medved, Staff Accountant

Guests:

Damir Pavicic	Bridges	Carrie Dotson	Lifeline, Inc.
Emily Currie-Manring	Catholic Charities	Katie Jenkins	NAMI of Lake County
Jessica Martin	Cleveland Rape Crisis	Sara Tackett	NAMI of Lake County
Mike Matoney	Crossroads Health	Jonathan Lee	Signature Health
Karen McLeod	Extended Housing	Sara November	Signature Health
Melanie Blasko	Lake Geauga	Tim Kehres	Torchlight Youth Mentoring
Kerri Luckner	Lake Geauga	Andrea Gutka	WomenSafe, Inc.
Lisa Falkenberg	Lake Health		

Ms. Fraser asked that when guests are not speaking to please keep muted to keep out background noise. Board staff have established Zoom meeting protocols and are taking every precaution possible to ensure we do not have anyone attempt to disrupt our meeting; that said, if we do experience any disruption in the meeting, we will immediately end the Zoom session and will ask everyone to disconnect and then rejoin.

**MINUTES OF MEETING:**

Ms. Zeroske moved to accept the minutes of the January 25, 2021 regular Board meeting as mailed. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (21-063)

**CORRESPONDENCE:**

Ms. Fraser shared a testimonial on the positive impact Lifeline's reentry program has made on an individual since being released from prison. With the help of the coordinator, Bri Moon and the program, she has been able transition back into society with compassion. They have helped her obtain housing, employment, transportation and clothing. Without this program she may have fallen through the cracks.

**FINANCIAL REPORT:**

Ms. Medved read the financial report of Board operations for the month of January 2021 as follows:

Beginning Cash Journal Balance .....	\$4,496,623.78
Plus: Cash Receipts for the Month .....	\$ 695,191.81
Total to Account For .....	\$5,191,815.59
Minus: Cash Disbursements for the Month .....	\$1,182,158.86
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance .....	\$4,009,656.73

Mr. McBride moved to accept the financial report for the month of January 2021 as read. Seconded by Ms. Kurt, the Motion Passed Unanimously. (21-064)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser reported that Board staff will remain remote through the month of March and she will reevaluate again at the end of March. There is some staff that does come in from time to time. We will be continuing meetings via Zoom at least through March and April and will reassess in the spring. Ms. Lakomiak will be picking up a shipment of NK95 masks (19,600) from Columbus soon. Ms. Tuttle continues to manage PPE supplies.

Ms. Fraser announced that the Board member training will not be held face-to-face or via zoom this year. The Board Association has put together some online trainings for Board members. She stated that later this month she will be sending out links and asking Board members to participate in a brief training on roles, rights and responsibilities. At the end of training there will be a prompt to print out a completion certificate. Ms. Fraser will also send out links to two shorter trainings on sunshine laws and ethics and conflicts of interest; particularly for newer Board members.

Ms. Fraser reported that the 120 day notice will be voted on during the Executive Committee report. At the March Board meeting she will be asking the Board to approve publishing the RFP. A few changes we anticipate going into the new FY include:

1. Language clarification
2. Inserted language on Recovery Housing to clarify that it must be provided in compliance with the National Alliance for Recovery Residences and certified by Ohio Recovery Housing. Recovery Housing must be provided by a Lake County ADAMHS Board treatment provider to provide continuity of care.
3. Inserted language on Domestic Violence shelters -- must comply with applicable state certification standards and be CARF accredited. The rationale is in alignment with Ohio Revised Code requirements and continuity of care for ongoing treatment.
4. Discontinuing the Ombudsman program currently operated at NAMI. The program was started ten years ago when there were few resources for countywide advocacy. Since then we have built the Compass Line and the work of our Triage Specialist incorporates those roles and responsibilities of working to advocate for consumers and families throughout our system. In order to reduce duplication of services we are looking to make that change.
5. Expanding the budget reporting options. We have historically asked providers to use Uniformed Cost Reporting for their programs. We want to open up if a provider has a different tool that provides the same pieces of data we require they can use their own tool. There is going to be a little change in how we categorize programs to better track.

Ms. Fraser stated these changes will be presented at our bidder's conference which will happen about a week after the publication of the RFP. During March Committee meetings she will be talking about the RFP in more detail. Ms. Bruner will be facilitating the March Board meeting but Board members will have all the information they need in advance.

Ms. Fraser announced that the data spotlight this evening is on overdose deaths. The Opiate Task Force has been tracking data since 2010. Tonight she will review trends from the past six years. Overdose deaths are predominately Caucasian males. In 2019 there were just over 4,000 deaths in the state of Ohio with 60 of them being in Lake County which is about 1.5%. Our highpoint was in 2017 and we then saw a drop off. Unfortunately in 2020 there was an increase due to COVID. We worked to get out resources and get individuals linked. There have been increases statewide and nationally also. Looking at the 389 overdoses in the last six years fentanyl was involved in the majority of those overdose deaths. Almost every overdose is a polysubstance overdose whether or not the individual knew that they were taking a mixed substance. We embarked in some extensive training over the past couple of years; holding over 75 presentations and trainings touching over 3500 individuals in Lake County. Presentations included: warning signs, prevention/education and de-stigmatizing treatment. The Board has connected with parents in schools concentrating on vaping and has recorded educational videos on substance use disorder. We have expanded the capacity on residential treatment beds to 54 and recovery beds to 31. Our Quick Response Team has responded to 70 call outs. Through our SOR funding we have seen 400 individuals enter residential treatment and since 2018 there have been 121 individuals served by the addiction treatment program. Ms. Fraser will send out the data sheet she reviewed after the meeting to Board members.

Ms. Fraser stated at the March Program Committee meeting Crossroads Health will give an update on the First Responders Crisis Program and Lake-Geauga Recovery Centers will present on the Gambling Prevention Program. March is Gambling Prevention month. At the Allocation Committee meeting, Ms. Fraser will be bringing forward some updates on the biennium budget.

#### **EXECUTIVE COMMITTEE REPORT:**

Mr. Enzerra reported that the Executive Committee met prior to tonight's Board meeting and the following items were discussed:

Mr. Meinhold moved to authorize the Executive Director to issue 120-day notice of contract non-renewal to all current non-Medicaid contract service providers by 3/1/2021. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (21-065)

Ms. Fraser noted the 120 day notice is a requirement each year by state law notifying the agency their contract will be expiring.

Mr. Sabo moved to make the following budget-neutral line item adjustments to the SFY2021 Lake Geauga Recovery Center non-Medicaid contract: decrease Intensive Outpatient Treatment by \$20,000, increase Quarantine bed days by \$20,000, decrease SUD Assessment by \$10,000, decrease SUD Group Counseling by \$10,000 and increase SUD Residential Treatment by \$20,000. The motion was seconded by Ms. Brown. After discussion the Motion Passed Unanimously. (21-066)

Ms. Fraser noted that the Residential treatment facilities increase enables us to maintain available beds directly related to the COVID-19 pandemic.

Mr. McBride asked about the rationale in reducing group counseling. Is it not effective or timely at this time? Ms. Fraser noted it has been more challenging in the COVID environment but those services continue. The amount ADAMHS funding depends on what they are able to generate through Medicaid. Likely they were able to generate more Medicaid dollars so they are less dependent on our dollars. Technology was a challenge we saw early on in COVID but all of our agencies have stepped up to make sure individuals have the technology they need.

Mr. Meinhold moved to enter into a one-time SFY2021 non-Medicaid contract with Lake-Geauga Recovery Centers for an amount not to exceed \$65,690 for Electronic Health Record system. The motion was seconded by Ms. Brown. After discussion the Board voted and the Motion Passed Unanimously. (21-067)

Ms. Fraser noted that their electronic health records have become antiquated and it is time for a needed upgrade to better support services. It is in the budget and comes with staff endorsement.

Mr. Beck moved to enter into a one-time SFY2021 non-Medicaid contract with Torchlight Youth Mentoring for an amount not to exceed \$65,000 due to loss of fundraising capacity/income and directly related to the COVID-19 pandemic. The motion was seconded by Ms. Brown. After discussion the Board voted and the Motion Passed Unanimously. (21-068)

Ms. Fraser stated that Torchlight is heavily dependent on fundraising. Due to COVID they are still not able to hold some events. They are a valuable partner and the investment made to their organization is relatively small. This comes with staff endorsement.

Mr. Sabo moved to make the following budget neutral line item adjustment to the SFY2021 Signature Health non-Medicaid contract: decrease Residential Treatment by \$11,565 and increase Narcan kits by \$11,565. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (21-069)

Ms. Fraser advised that investing in Narcan kits is something that as a Board we have not done. Signature Health has kits and makes them available to clients in their agency. There are times clients in our system have challenges getting the kits. The actual cost is \$81 for a kit. Signature Health will bill Medicaid or private insurance. If a client does not have insurance they would be asked to pay out of pocket. We want to make kits available for a consumer in our system that needs access to one. Signature Health has agreed to have a stockpile for our network. It would require a professional from one of our network agencies to make a referral for the consumer to Signature Health to access a kit. This is budget neutral and a nominal amount of dollars.

#### **EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:**

Mr. Meinhold reported that the Evaluation/Quality Improvement Committee met on February 8th and the following items were discussed:

Quality Improvement Review of NAMI Lake County Ms. Jones presented a power point on the National Alliance on Illness (NAMI) which is the nation's largest grassroots mental health organization dedicated to building better lives for the millions of Americans affected by mental health conditions.

NAMI's Signature programs include: NAMI Basics, Family to Family, Homefront, Peer to Peer and Return to Hope. These groups meet for 6-8 week sessions and are led by facilitators. NAMI Support Groups include: NAMI Connections and a Family Support Group. They are both peer led and confidential. NAMI provides advocacy through the Mental Health Ombudsman program.

Ms. Jones reported that NAMI's 'Ending the Silence' is an engaging presentation that helps audience members learn about the warning signs of mental health conditions and what steps to take if you or a loved one are showing symptoms of a mental health condition. Ending the Silence covers presentations to students over 12 years old, school staff and families. The presentation was heard by 2,984 students, staff and families in FY20.

Ms. Jones stated that the Mental Health Ombudsman provides advocacy for clients serving as a neutral party to resolve conflict. The program served 495 people in FY19 1,302 in FY20.

NAMI's new program 'Return to Hope' is an 8-week session for community members who have a loved one who has been diagnosed with both a substance use disorder and mental health conditions (co-occurring). Ms. Mannon noted that the program launch in February 2020. There were 3 sessions held and 10 graduates. The feedback has been really good. Linda, the co-facilitator for Return to Hope, gave a testimonial on the program.

Ms. Lakomiak advised that she conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Meinhold moved that the full Board accept NAMI of Lake County's Quality Improvement plan as presented. The motion was seconded by Ms. Brown and the Motion Passed Unanimously. (21-070)

Quality Improvement Review of the Cleveland Rape Crisis Center Ms. Martin presented a power point on the Cleveland Rape Crisis Center. Their mission is to support survivors of rape and sexual abuse, promote healing and prevention and advocate for social change.

The Cleveland Rape Crisis Center serves anyone affected by rape or sexual abuse no matter how long ago the assault occurred to women, men, children, loved ones and people of all ages, gender identities and walks of life.

Ms. Martin noted there was an 8% increase in Lake County in the number of survivors served in therapeutic services from SFY19 to SFY20. 100% of acute clients were offered an appointment within 1-3 business days. 100% of non-acute mental health counseling clients were offered an appointment within 10 business days. 98% of clients reported that they are satisfied or very satisfied with services.

The Cleveland Rape Crisis Center provides crisis counseling, short term individual counseling, child and family counseling the office, support sessions, group therapy, 24 hour crisis hotline, hospital and police station support, human trafficking services, professional training and community education and justice system assistance. All services are provided at no cost to the survivor.

Cleveland Rape Crisis Center's priority populations include: the Spanish speaking community, LGBTQ+ and hearing impaired. The agency is Safe Zone certified.

Discussion: Have you seen a reduction locally in the Victims of Crime Act Funding? VOCA Funding comes from fines, fees, and forfeitures at the federal level. After the fines are collected they are distributed to states for distribution. Efforts are underway to make changes thru congress. This fund changes depending on how many fees are collected.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Meinhold moved that the full Board accept the Cleveland Rape Crisis Center's Quality Improvement plan as presented. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (21-071)

Mr. McBride asked about the VOCA funding and there are efforts underway to make changes. DO we have any contact with Congressman's office? Is there anyone trying to improve the funding? IS there anything we can do to help as a Board? Ms. Martin stated that any advocacy the Board can offer to give our survivors a voice for domestic violence, sex trafficking, etc. All of agencies are feeling the VOCA funding cuts. CRCC lost 2.7 million and were not expecting a loss that great. They had to cut a lot of things to make it work. Hoping to get back some of that funding in the future. Ms. Fraser stated that the Board does write letters of support quite frequently for provider agencies. We will keep our eye on VOCA funding and if Board members need to be pulled in for advocates we will let you know.

Is there a chance the bill moving through Congress that there might be any line-item that addresses this fund? Ms. Fraser noted it is not imbedded in there.

Next meeting date – Monday, March 8, 2021, at 5:30 p.m. via Zoom

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Mr. Sabo moved that the Board approve the January bills totaling \$1,632,875.99 be paid as presented. The motion was seconded by Ms. Zeroske. As there was no discussion the Board voted and the Motion Passed Unanimously. (21-072)

#### **GOOD OF THE GROUP:**

Mr. McBride asked if any yard signs are still available. No, they are all gone. And next week we are asking those who have them up to take them down.

As there was no further business, Mr. McBride moved for adjournment at 6:45 p.m. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (21-073)

Respectfully submitted,

Dave Enzerra  
Chair

Roberta Kalb  
Secretary