

LAKE COUNTY ADAMHS BOARD

Regular Board Meeting

Monday, April 19, 2021

6:00 p.m.

Zoom

Mr. Enzerra called the meeting to order 6:00 p.m.

ROLL CALL:

Members Present: Chair -- Dave Enzerra

- Les Beck Nancy Brown
- Kim Collise Roberta Kalb
- Pam Kurt Jim McBride
- Andy Meinhold Jordyn Paratore
- Matt Sabo Karen Sippola
- Joanne Zeroske

Members Excused:

- Julia McGruder

Staff Present:

- Kim Fraser, Executive Director
- Jackie Bruner, Director of Business Operations
- Greg Markell, Director of Community/Public Affairs
- Christine Lakomiak, Director of Clinical & Quality
- Kelly Tuttle, Secretary/Receptionist
- Eryn Medved, Staff Accountant

Guests:

- | | | | |
|----------------------|--------------------|---------------------|---------------------------|
| Damir Pavicic | Bridges | Jackie Smith | Lake Health |
| Emily Currie-Manring | Catholic Charities | Carrie Dotson | Lifeline, Inc. |
| Mike Matoney | Crossroads Health | Katie Jenkins | NAMI of Lake County |
| Shayna Jackson | Crossroads Health | Jonathan Lee | Signature Health |
| Karen McLeod | Extended Housing | Sara November | Signature Health |
| Melanie Blasko | Lake Geauga | Mary Wynn-Peaspanen | Signature/Family Planning |
| Lisa Falkenberg | Lake Health | Andrea Gutka | WomenSafe, Inc. |

Ms. Fraser asked that when guests are not speaking to please keep muted to keep out background noise. Board staff have established Zoom meeting protocols and are taking every precaution possible to ensure we do not have anyone attempt to disrupt our meeting; that said, if we do experience any disruption in the meeting, we will immediately end the Zoom session and will ask everyone to disconnect and then rejoin.

MINUTES OF MEETING:

Ms. Zeroske moved to accept the minutes of the March 15, 2021 regular Board meeting as mailed. The motion was seconded by Ms. Brown and the Motion Passed Unanimously. (21-081)

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORT:

Ms. Medved read the financial report of Board operations for the month of March 2021 as follows:

Beginning Cash Journal Balance	\$3,015,596.81
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Plus: Cash Receipts for the Month	\$5,040,203.26
Total to Account For	\$8,055,800.07
Minus: Cash Disbursements for the Month	\$1,469,770.54
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance	\$6,586,029.53

Mr. Meinhold moved to accept the financial report for the month of March 2021 as read. Seconded by Ms. Collise, the Motion Passed Unanimously. (21-082)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to comment on any agenda items.

EXECUTIVE DIRECTOR'S REPORT:

Ms. Fraser stated that we are continuing to operate in a remote office capacity. Most of the staff is still working remotely with a few coming in a couple days a week. In Lake County for the third straight week COVID numbers are climbing. County offices have elected to remain closed at this point and they are taking it week by week. Our plan is to do the same. Everyone is working very well remotely and out of an abundance of caution we will continue that way; continuing to monitor the numbers. In terms of Board operations it is staff recommendation that Board and Committee meetings continue to meet via Zoom through the end of the fiscal year. Typically we take off July and we do not meet until August. We will reassess at the end of July and determine if we are in a position to come back together in August.

Ms. Fraser reminded that she sent out Board training opportunities a couple of months ago. If you have not completed the trainings, please let her know and she can resend the links.

Ms. Fraser noted that during the Executive Committee the Board Operating Budget will be presented for SFY2022 with a nominal increase of approximately \$9,000. The overall board operating budget is 1.9 million. We are continuing to operate within our budget. SFY2022 Request for Proposals has been issued and a Proposer's meeting was held. A number of providers joined and we discussed proposed services.

Ms. Fraser stated that she is recommending Program and Allocation Committee meetings are canceled in May. At the May Board meeting, she will roll out an overview of all of the proposals that were received. Currently we contract with fifteen providers and we anticipate we will get proposals from all of them. The May Board meeting will be a longer than normal.

Ms. Fraser advised we received the Ohio Department of Mental Health and Addiction Services (OHMHAS) Community funding allocation guidelines last week for SFY2022. In all of our typical line-items, we are expecting flat funding or nominal increases. OHMHAS is anticipating two large infusions of funding. One is for COVID relief funds. They are expecting to get an additional \$60 million in SAPT block grants and \$25 million in mental health block grants. The guidance has not been finalized and these will be one-time funds. The requirement is funds are used by March 2023. The other funds they anticipate to receive are American Rescue Plan funds in the amount of just under \$85 million dollars. The one-time funds must be used by September 2025. If we receive additional one-time, we will want to be plan full on how we invest dollars and what the sustainability plan is. It is good news we may get new dollars in county but the caveat is, we will need a plan for how we can keep the dollars going. We will collaborate closely with the network to decide how to make investments.

Ms. Fraser reported that the Spring Wellness guide went out a couple of weeks ago. This was a follow-up to the Winter Wellness guide that went out in November. It received such positive feedback, Ms. Lakomiak and her team reached out to say let's do this again addressing the new types of stress and anxiety that will be experienced when COVID restrictions are lifted. Mr. Markell ~~also~~ partnered on the document.

Ms. Fraser noted that Mr. Markell is embarking on updating the Strategic/Marketing Plan. There are some exciting and new innovative things happening in terms of media. We are revisiting on how we push out information. Next month we will start monthly marketing spotlights with a succinct message related to behavioral health and the ADAMHS Board that we are going to push out to board members and ask that it is shared with friends and family.

Ms. Fraser shared that we have entered into contract with AdataSol and are going to create a database that will allow board staff to gather data from providers in a paperless fashion, conduct data analysis and produce reports in an efficient and timely manner. We will be able to create dashboards and reports directly from the data submitted. It will be very user friendly. Ms. Fraser is excited on what we will be able to share in the future. Ms. Fraser recognized that Ms. Zeroske recommended, through Long Range Planning Committee, that the Board create a process to utilize data in a more effective manner.

Ms. Fraser shared that there is a tremendous amount of Prevention Programming done out of our office and by our network of provider agencies. Prevention and education are key to wellness. Between 2017 and 2020 there were over 6,500 presentations/trainings provided to our community; touching nearly 200,000 individuals in those four years. As expected there was a decline due to COVID. We were able to pivot to a virtual platform. Ms. Tenkku is an expert in virtual presentations and is quite skilled. She has been able to speak on behalf of the Board to numerous groups.

Over the last two years, 238 presentations/trainings were given within 10 school districts and 15 private schools. We were able to reach 6,900 students from Pre-K through high school, which is very impressive. Ms. Fraser highlighted agencies and the topics they present on which included: Crossroads Health, Family Planning, NAMI, Lake Geauga, and Catholic Charities. The ADAMHS Board continues to provide prevention/education to the domestic violence pro bono court, Lakeland, and networking with the community at large (churches, businesses, local agencies, Operation Resolve, etc.) Ms. Tenkku works with a number of county and regional initiatives as well. The Board has made prevention and education a cornerstone of our system. We know that means a healthier community and lower incidence of mental illness and substance use disorder if we can get in and provide that prevention and education early.

Ms. Fraser will email out the Prevention Programming one pager she presented to Board members after the meeting.

Ms. Collise stated that having the data in real time dashboards will be a great asset to the community to show case all the work everyone is doing. Will the company be able to benchmark us against other counties? Locally they have been doing work with agencies. The other Boards would be able to contract with them if interested. Ms. Lakomiak is not sure if it is on their radar at this time. Ms. Fraser did reach out through the Board association to find out what platforms other Boards were using and she did not get a lot of response.

EXECUTIVE COMMITTEE REPORT:

Mr. Enzerra reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Ms. Kalb moved that the full Board make the following budget neutral line item adjustments to the SFY2021 Lake County ADAMHS Board Operating Budget: increase Contracts & Services (account 631) \$15,000, increase Hospitalization & Dental Insurance (account 557) \$6,000, increase Community Based Prev. Program Advertising & Printing (account 653) \$1,000, increase Community Based Prev. Program Training (account 693) \$1,000, increase Liability Insurance (account 696) \$1,533 and decrease COVID-19 expenses \$24,533. The motion was seconded by Ms. Zeroske as amended by the Executive Director. After discussion the Board voted and the Motion Passed Unanimously. (21-083)

Ms. Fraser stated every couple of years we look at our cash reserves and reconciliations and replenish the capital and hardware/software funds. These are dollars we use to invest in our provider agencies when they are looking for capital matches or need upgrades in technology.

On behalf of the Executive Committee, Mr. Beck moved that the full Board make the following budget adjustment to the SFY2021 Lake County ADAMHS Board Operating Budget based on SFY2020 non-Medicaid Grant reconciliation: increase Capital (account 811) \$500,000 and increase Info Systems-Hard/Software Training (Account 818) \$100,000. The motion was seconded by Ms. Zeroske. After discussion the Board voted and the Motion Passed Unanimously. (21-084)

Ms. Fraser noted that the proposed FY2022 Board Operating Budget includes an increase of \$9,240.66. The main areas of increase were in contracts/services, GOSH data warehouse, health insurance and additional expenses due to remote office. All other changes were nominal.

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board approve the FY2022 Board Operating Budget as recommended by the Executive Director. The motion was seconded by Ms. Brown. After discussion the Board voted and the Motion Passed Unanimously. (21-085)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board approve the General & Professional Liability Insurance and the Directors and Officers Insurance as recommended by the Executive Director. The motion was seconded by Mr. McBride. After discussion the Board voted and the Motion Passed Unanimously. (21-086)

At least forty-five (45) days prior to the annual meeting of the Board, the Board shall elect a Nominating Committee composed of at least five (5) of its member's not then officers of the Board. Such Nominating Committee shall report to the Board at the Regular Meeting prior to the Annual Meeting a list of candidates for officers to be voted for at the ensuing election of officers. At least ten (10) days before the Annual Meeting, the Secretary shall mail by first class mail, postage prepaid, to each member of the Board at his/her last known address, the list of candidates selected by the Nominating Committee. Nominations for any office may be made from the floor with consent of the nominee. Once appointed, the Nominating Committee shall remain a standing committee until replaced in the succeeding year as set forth above.

On behalf of the Executive Committee, Ms. Kalb moved that the full Board elect the following Board members to the Nominating committee to develop a recommended slate of officers for FY22: Karen Sippola (chair), Jim McBride, Julia McGruder, Nancy Brown and Joanne Zeroske. After discussion the Board voted and the Motion Passed Unanimously. (21-087)

EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:

Mr. Meinhold reported that the Evaluation/Quality Improvement Committee met on April 12th and the following items were discussed:

Quality Improvement Review of Signature Health Ms. Harrington presented a power point highlighting several milestones that Signature Health achieved this past year:

- 1.) Received 3 Quality HRSA Awards.
- 2.) Expanded the Behavioral Health Liaison position.
- 3.) Launched a new website.
- 4.) Implemented the Basis 24 Assessment tool at all locations (unfortunately due to COVID they had to suspend the assessment tool).
- 5.) Staff participated in Culture Competency trainings.

Ms. Wynne-Peaspanen gave an update on the Sexual & Reproductive health milestones and noted that they developed perinatal depression materials. Due to construction at 54 S. State Street their staff has moved to the Chester St. location in Painesville.

Ms. Harrington stated that the Opiate Recovery Transition Program continues to be successful. They have broadened the program with Alcohol Withdrawal Management in 2019.

The Quick Response Team is in partnership with the Lake County Sherriff's Office. The team goes out on calls to individuals who have recently overdosed and refused treatment or leave the emergency room at that time. They visit individuals and try and link them with treatment the following week. The team went out on 330 calls in 2019 and 211 in 2020. 20% accepted treatment which is a good number since this population is transient and locating them after an overdose can be challenging.

Ms. Harrington stated that Criminal Justice staff in the Lake County Jail facilitates inmates with outpatient services after their release. So far, 750 have been linked with outpatient services.

Signature Health's CH Everett Clinic is a 16-bed residential treatment facility for men. It is on target to open this year. Funding was received from the ADAMHS Board, Lake Health Foundation and the Cleveland Foundation. The facility will provide onsite pharmacy, nursing, lab, MAT, counseling, wellness, and infectious disease screening and treatment.

Ms. Harrington noted their target goal of over 90% satisfaction surpassed all services. The overall satisfaction is 95%.

Signature Health is working on the following initiatives:

- Renovating the new facility in Painesville that will grow mental health and substance abuse services in the area. The location will also provide a pharmacy, MAT and reproductive services. Next year they hope to offer dental services.
- New fully integrated EHR (electronic health records) in May

Ms. Harrington stated that Signature Health was able to transition to telehealth quite rapidly during COVID. The agency was one of the first FQHC to be able to provide vaccinations which has gone well. 8,325 vaccinations have been given (4,916 fully vaccinated). The pharmacy will continue to provide delivery and curbside pick-up.

Ms. Lakomiak conducted the agencies Quality Improvement Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Meinhold moved that the full Board accept Signature Health's Quality Improvement plan as presented. The motion was seconded by Ms. Brown and the Motion Passed Unanimously. (21-088)

Next meeting date: Monday, May 10th at 5:30 p.m. via Zoom

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Payment of Bills Mr. McBride moved that the Board approve the April bills totaling \$1,608,831.73 be paid as presented. The motion was seconded by Ms. Brown. After discussion the Board voted and the Motion Passed Unanimously. (21-089)

As there was no further business, Mr. Meinhold moved for adjournment at 6:40 p.m. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (21-090)

Respectfully submitted,

Dave Enzerra
Chair

Roberta Kalb
Secretary