

LAKE COUNTY ADAMHS BOARD

Regular Board Meeting
Monday, November 16, 2020
6:00 p.m.
Zoom

Mr. Enzerra called the meeting to order 6:00 p.m.

ROLL CALL:

Members Present: Chair -- Dave Enzerra
Les Beck Nancy Brown
Kim Collise Pam Kurt
Jim McBride Julia McGruder
Andy Meinhold Matt Sabo
Karen Sippola Joanne Zeroske

Members Excused:
Roberta Kalb

Staff Present:
Kim Fraser, Executive Director
Greg Markell, Director of Community/Public Affairs
Jackie Bruner, Director of Business Operations
Kelly Tuttle, Secretary/Receptionist

Guests:
Damir Pavicic Bridges Jackie Smith Lake Health
Emily Currie-Manring Catholic Charities Carrie Dotson Lifeline, Inc.
Mike Matoney Crossroads Health Katie Jenkins NAMI of Lake County
Shayna Jackson Crossroads Health Jonathan Lee Signature Health
Amber Thomas Crossroads Health Sara November Signature Health
Julie Hammond Crossroads Health Ann Mason Signature Health
Karen McLeod Extended Housing Tim Kehres Torchlight Youth Mentoring
Melanie Blasko Lake-Geauga Liz Brant WomenSafe, Inc.
Charles Tong Lake-Geauga

Ms. Fraser asked that when guests are not speaking to please keep muted to keep out background noise. Board staff have established Zoom meeting protocols and are taking every precaution possible to ensure we do not have anyone attempt to disrupt our meeting; that said, if we do experience any disruption in the meeting, we will immediately end the Zoom session and will ask everyone to disconnect and then rejoin.

MINUTES OF MEETING:

Mr. Sabo moved to accept the minutes of the October 19, 2020 regular Board meeting as mailed. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (21-037)

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORT:

Ms. Bruner read the financial report of Board operations for the month of October 2020 as follows:

Beginning Cash Journal Balance	\$5,860,095.81
Plus: Cash Receipts for the Month	\$1,397,053.19

Total to Account For	\$7,257,149.00
Minus: Cash Disbursements for the Month	\$1,406,325.62
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance	\$5,850,823.38

Ms. Brown moved to accept the financial report for the month of October 2020 as read. Seconded by Ms. Zeroske, the Motion Passed Unanimously. (21-038)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to comment on any agenda items.

EXECUTIVE DIRECTOR'S REPORT:

Ms. Fraser reminded that the Board had solicited submissions for an RFP for our Crisis Infrastructure grant. She will take the first portion of her report to give some updates and then will turn her time over to the competing proposers to give a brief summary on their proposals. The \$128,601 grant was awarded from OhioMHAS and we intend to invest these dollars in services and supports aimed at our first responders.

Ms. Fraser stated Board staff has moved back to a full time remote office with her and Ms. Bruner coming into the office a couple days a week. We were fortunate at the beginning of COVID to be able to get the technology to make that possible. Out of an abundance of caution to keep our staff safe we will continue through November and likely through December watching the numbers. All services and operations continue at full force. We are continuing to respond to the COVID crisis and doing what we can to access PPE, cleaning supplies, etc. on behalf of our providers. We are stock piling in our conference room because we expect there will be challenges in accessing PPE in the months to come. Ms. Bruner is going to Columbus tomorrow and Ms. Fraser on Thursday to pick up 40,000 surgical masks and eight cases of disinfectant wipes that were donated by the Board Association. We will be distributing to provider agencies and community partners. There is also another big order of PPE that is due in late December. Ms. Tuttle continues to get the PPE to agencies as requested.

Ms. Fraser reminded we are operating without a Staff Accountant. Ms. Bruner is wearing two hats all of the time and is doing an incredible job for us. We have started doing interviews and will likely make a hire hopefully in the next 2-3 weeks. We likely won't have someone start until January 1 because of COVID and the challenges with that.

Ms. Fraser reported that we are embarking on updating our Marketing Strategic Plan; looking at how we can really increase our visibility in the community. We know that the behavioral health impacts of COVID are tremendous and far reaching. There are incredible services throughout the community and we want to make sure Lake County residents are dialed in. We will likely be looking at bus signs, billboards, newspaper, and media. Board staff is reaching out to Leadership Lake County, Chambers and Rotaries to find out how we can partner to make sure the local business community is aware of services that are available.

Ms. Fraser noted that Ms. Tenkuu is doing Zoom Presentations several times a week and all the feedback we have gotten back has been tremendously positive. We are lucky she is so skilled in giving presentations and keeping our community well informed.

Ms. Fraser advised that Board staff is working with a network in the county looking at our current homelessness plan. We know that as the weather turns colder and COVID continues we want to make sure we are well positioned to help those individuals in the homeless community.

Ms. Fraser reported this week we will be submitting our SOR 2.0 proposal asking for just north of a million dollars in each of the next two years to continue our efforts around opiate addiction, stimulant addiction and how we can make sure prevention, treatment, and recovery are all available wherever and whenever they are needed.

Ms. Fraser stated Board staff has completed our quarterly fiscal meetings with all providers. We have gotten them done early this year; trying to be proactive in helping our provider network if there are areas they are having fiscal challenges and making adjustments as appropriate to make sure funding is flowing as it should. We know particularly more so in the last week we have heard the impact of COVID on our providers. They have been absolutely stellar from day one of the pandemic. We are really trying to assure our providers we are here for them and if there are things they need we would want to be a good partner.

Ms. Fraser shared that North Coast House is officially moved from the Extended Housing umbrella to Crossroads Health. A successful OhioMHAS audit took place a week and a half ago; kudos to both organizations for the tremendous work.

Ms. Fraser noted if it were any other time we would be getting dressed up and going to an amazing fundraiser for one of our providers. Sadly we are not able to do so but that does not stop the need. Our providers are continuing with their fundraisers and getting creative with doing so virtually. This evening the Festival of Trees Fundraiser kicks off their silent auction that will run the next several days. She reminded that as Board members, part of your commitment is to support our provider network. We will get information to you as providers hold these virtual events and our partners because we know they depend on these fundraisers. If we can continue to support virtually it is an important thing to do.

At this time Ms. Fraser turned the meeting over to Ms. Mason who gave a brief presentation on Signature Health's Crisis Infrastructure proposal that was adapted from a successful wellness program model in which Signature Health originally designed to help clients manage health issues relating to recovery. The program has been tailored to meet the needs of Lake County First Responders after doing research on other First Responder programs. The four key concepts the program adheres to is: physical health/wellness, behavioral health/wellness, Mental Health First Aid and Method for the Family. Included would be a quarterly opportunity for socialization when circumstances change. Signature Health would dedicate a phone line to this program and allow for same day support.

Mr. McBride thought this proposal was interesting as it expanded the traditional definition of a first responder to include having other people that provide the service is a good idea. He asked if any advisors from local fire/EMS/police were contacted for input when preparing this proposal. No, Ms. Mason looked at other programs across the United States and their success. Going forward, they have contacts in police departments and would provide information on the program when getting it started.

Mr. McBride questioned if in terms of smaller agencies that have part time employees (no insurance) and there is no budget to pay people to go to training. Is there anything built in this program that addresses the needs of the smaller agencies as opposed to larger ones. Mr. Lee responded that this is a grant supported program so in terms of services there is no additional cost to smaller agencies. They can take someone regardless of their ability to pay. In terms of time they did not anticipate paying for off time or overtime.

Ms. Fraser stated she will continue to collect questions from Board members and distribute answers to the full Board. Staff will go through an evaluation process using a matrix to identify strengths and challenges of both

programs and at the December meeting staff will come before the Board with a recommendation. It will not be a surprise to either proposer. We will let them know ahead of time.

Ms. Jackson from Crossroads Health gave a brief power point presentation on the joint Crisis Infrastructure proposal between Crossroads Health, Lake-Geauga Recovery Centers and Lake Health. Crossroads Health has been working with the Crisis Intervention Training (CIT) officers since 2004. They have launched a partnership with Mentor PD and a pilot program with Painesville PD. They also have contacts with law enforcement and have hired a retired Euclid police officer part-time to expand the CIT training. If they were awarded this program, his position would become full time and he would be the liaison for the program. Ms. Hammond has built a strong relationship with the law enforcement community and is a trusted ally. Lake-Geauga would provide SUD services combined with fitness and wellness 2 times per week (morning or evening). This would be provided in their conference room with a separate parking lot and entrance for privacy. Lake Health would provide a dual role with virtual education and on demand coaching and fitness. The three step approach for the program is education, peer recovery / on demand coach and service availability.

EXECUTIVE COMMITTEE REPORT:

Mr. Enzerra stated that the committee met before tonight's Board meeting but there were no action items to bring before the Board.

EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:

Mr. Meinhold reported that the Evaluation/Quality Improvement Committee met on Monday, November 2nd and the following agenda items were discussed:

Quality Improvement Review of North Coast Behavioral Healthcare Services (NBHS) NBHS provides residential treatment services and med/som services at Willoughby Place and Madison Place. The two homes provide temporary, transitional housing with treatment and supportive services for 16 adults who are severely mentally disabled. Referrals are received from the state hospital, private nursing homes, jails and prisons. Patients coming out of the state hospital are prioritized. They are licensed by OhioMHAS and accredited by the Joint Commission under Behavioral Healthcare Standards.

The group homes are staffed 24 hours/7 days a week by a trained and skillful staff. They monitor and reinforce skills and interventions through 1:1 and groups. Residential staff assist with personal care services such as: bathing, oral hygiene, grooming, dressing, and toileting; meal preparation, household skills (chores, laundry); medication monitoring; care of minor illness; care for medical condition (i.e. diabetes, arthritis) and socialization/leisure skills. Ms. Williams noted that there have been zero COVID cases in the group homes that include both residents and staff.

44% of the group home residents do not meet the skill level to live independently. The next step down level of care does not provide enough supervision. There a handful of clients who have been in the system for a while. They will not ask them to leave since they do not qualify for next level of care or need to be in a nursing home.

Ms. Williams stated that four individuals were left on the wait list at the end of SFY20. They currently have two vacancies which will be filled soon. The ebb and flow of the wait list depends on the individuals in the home. Some clients only require a shorter stay while others need more time.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in compliance.

On behalf of the Quality/Improvement Committee, Mr. Meinhold moved that the full Board accept North Coast Behavioral Healthcare's Quality Improvement plan as presented. The motion was seconded by Ms. Brown and the Motion Passed with Mr. McBride abstaining. (21-039)

Quality Improvement Review of WomenSafe Ms. Brant presented a power point highlighting services at WomenSafe. The agency's mission is to provide emergency shelter and support services to survivors of domestic violence throughout Northeast Ohio.

WomenSafe's shelter provides state of the art security with a trauma informed care design from entry to exit. In SFY19, they provided emergency shelter services to 55 Lake County residents comprising of over 2,085 nights. In SFY20, they provided emergency shelter services to 40 Lake County residents comprising of over 1,258 nights. The maximum occupancy is 32. All services at WomenSafe are elective and tailored to best meet the needs of their clients.

WomenSafe Advocates are available to assist survivors 24/7 with safety planning, community resources, information, and assistance with immediate needs via the: Copeline (SFY19 2,370 calls), Compass Line, 211, National Domestic Violence Hotline and WomenSafe Direct Line and Dial 5.

Ms. Brant stated that there have been no confirmed COVID cases at the shelter. They continue to follow safety protocols and have a lowered census. WomenSafe offers both telehealth and onsite services. They are slowly working on bringing services to the Mentor location.

Outreach and prevention in SFY20 included: Healthy Relationships, Domestic Violence Task Force and Professional Education (2,011 attendees reached); Lake County Outreach Events (976 individuals reached); and in SFY20 ten schools were involved with "Rock the Purple Ribbon".

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in compliance.

On behalf of the Quality/Improvement Committee, Mr. Meinhold moved that the full Board accept WomenSafe's Quality Improvement plan as presented. Seconded by Ms. Brown the Motion Passed Unanimously. (21-040)

Next Meeting Date: Monday, December 7th, at 5:30 p.m. via Zoom

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,
the Board moved on to the next agenda item*

ALLOCATION COMMITTEE REPORT:

Mr. Sabo reported that the Allocation Committee met on Wednesday, November 4th and the following agenda items were discussed:

SFY2020 MH/SUD non-Medicaid Contract Reconciliation Ms. Fraser reviewed 'SFY2020 Mental Health and Substance Use Disorder non-Medicaid Service Contract Reconciliations'. Grant contracts are for programs that can't be broken easily into a unit of service. Grant contracts are fronted 1/12 of the contract to the agency at the beginning of each month. Unused dollars are invoiced and returned back to the Board. Purchase of service (POS) contract dollars are granted when the agency submits a bill for the units of service provided. POS contracts were fronted dollars like a grant contract due to changes with behavioral health redesign so there were no delays in payments to agencies. This year POS contracting may revert back to paying after the service has been provided instead of the dollars being fronted.

Ms. Fraser highlighted the following contracts:

Bridges: The grant amount to be invoiced is \$4,492.11. Unspent dollars in fourth quarter due to drop in services related to COVID.

Catholic Charities Services: The purchase of service amount to be invoiced: \$3,076.40. Unspent dollars in psychotherapy due drop in services related to COVID.

Crossroads Health: The grant amount to be invoiced: \$165,555.00 and the purchase of service amount to be invoiced: \$208,131.86. Unspent dollars were due to drop in services related to COVID and they were able to utilize Medicaid instead of local funding.

Extended Housing: The grant amount to be invoiced: \$87,044.03. Unspent dollars were due to drop in services related to COVID.

Lake-Geauga Recovery Center: The grant amount to be invoiced: \$9,529.00. The purchase of service amount to be invoiced: \$111,795.18. Unspent dollars were due to major drop in access due to COVID. Lifeline: The grant amount to be invoiced: \$6,039.46. Unspent dollars in the Kinship and Guardian programs due to COVID.

Signature Health: The grant amount to be invoiced: \$21,857.91. The purchase of service to be invoiced: \$171,190.34. Unspent dollars were due to drop in services related to COVID and they were able to utilize Medicaid instead of local funding.

Windsor-Laurelwood: The unspent purchase of service amount: \$602,536.00. The Board utilizes beds at Windsor-Laurelwood through purchase of service for adults and children. If beds are not available at the state hospital bed days are used at Windsor-Laurelwood. These dollars are earmarked in case something happens with access to the state hospital and they are paid when units are produced. Opiate Recovery Transition bed days are also paid when units are produced.

WomenSafe, Inc.: The purchase of service amount to be invoiced: \$366.66.

Ms. Fraser noted that providers file financial quarterly reports with the Board to see where they are and if adjustments need to be made. Board staff collaboratively works with providers and they are aware of the reconciliation amounts being reviewed today.

Ms. Fraser stated that reconciled dollars go back into general revenue for further investments. \$500,000 has been reallocated to the Capital line-item and COVID related line-item expenses. Dollars that have not yet been reinvested may be earmarked for additional COVID expenses. A motion was forwarded from the Allocation Committee to send invoices as stated to Bridges, Catholic Charities, Crossroads Health, Extended Housing, Lake-Geauga Recovery Centers, Lifeline, Inc., Signature Health and WomenSafe for unspent grant non-Medicaid and purchase of service contracts.

On behalf of the Allocation Committee, Mr. Sabo moved that the full Board invoice providers as outlined for SFY2020 unspent grant non-Medicaid contract services in the amount of \$294,517.51 and unspent purchase of service contract services in the amount of \$494,560.44. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (21-041)

Other Ms. Fraser reminded that the state had partnered county education departments and ADAMHS Boards to look at behavioral health needs of students K-12. Crossroads Health has built a productive trauma informed care program. She was happy to share that all nine school districts have partnered to participate in the initiative. A motion was forwarded from the Allocation Committee to enter into a contract with Crossroads Health to provide the K-12 programming. This is pass-thru funding.

On behalf of the Allocation Committee, Mr. Sabo moved that the full Board enter into a one-time SFY2021 non-Medicaid contract with Crossroads Health in an amount not to exceed \$310,448.00 for the K-12

Initiative Program. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (21-042)

Next meeting date – Wednesday, January 13, 2021 at 5:30 p.m.

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Payment of Bills Ms. Zeroske moved that the Board approve the November bills totaling \$1,407,062.79 be paid as presented. The motion was seconded by Ms. Brown. As there was no discussion the Board voted and the Motion Passed Unanimously. (21-043)

GOOD OF THE GROUP:

On behalf of the Board, Mr.ENZERRA congratulated Ms. Fraser on being one of the recipients of Lakeland Women's Center's 'Women of Achievement 2020.'

As there was no further business, Ms. Zeroske moved for adjournment at 6:50 p.m. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (21-044)

Respectfully submitted,

DaveENZERRA
Chair

AndyMEINHOLD
Vice Chair