

**LAKE COUNTY ADAMHS BOARD**

Annual Board Meeting

Monday, June 21, 2021

6:00 p.m.

Zoom

Mr. Enzerra called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Dave Enzerra

Les Beck                      Roberta Kalb

Pam Kurt                      Jim McBride

Andy Meinhold              Matt Sabo

Karen Sippola

Members Excused:

Nancy Brown              Kim Collise

Julia McGruder              Joanne Zeroske

Staff Present:

Kim Fraser, Executive Director

Jackie Bruner, Director of Business Operations

Greg Markell, Director of Community/Public Affairs

Christine Lakomiak, Director of Clinical & Quality

Kelly Tuttle, Secretary/Receptionist

Eryn Medved, Staff Accountant

Guests:

Damir Pavicic	Bridges	Charles Tong	Lake-Geauga
Carol Casey	Bridges	Jackie Smith	Lake Health
Emily Currie-Manring	Catholic Charities	Kim Hearn-Vance	Lake Health
Jessica Martin	Cleveland Rape Crisis	Carrie Dotson	Lifeline, Inc.
Shayna Jackson	Crossroads Health	Katie Jenkins	NAMI of Lake County
Mike Matoney	Crossroads Health	Sara November	Signature Health
Kathy Strancar	Forbes House	Sam Braun	Signature Health
Marie Pollard	Forbes House	Mary Wynn-Peaspanen	Signature/Family Planning
Melanie Blasko	Lake-Geauga	Andrea Gutka	WomenSafe, Inc.

Ms. Fraser asked that when guests are not speaking to please keep muted to keep out background noise. Board staff have established Zoom meeting protocols and are taking every precaution possible to ensure we do not have anyone attempt to disrupt our meeting; that said, if we do experience any disruption in the meeting, we will immediately end the Zoom session and will ask everyone to disconnect and then rejoin.

**MINUTES OF MEETING:**

Mr. Meinhold moved to accept the minutes of the May 17, 2021 regular Board meeting as mailed. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (21-103)

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORT:**

Ms. Medved read the financial report of Board operations for the month of May 2021 as follows:

Beginning Cash Journal Balance                      \$6,583,632.85

Plus: Cash Receipts for the Month .....	\$ 237,182.17
Total to Account For .....	\$6,820,815.02
Minus: Cash Disbursements for the Month .....	\$1,478,075.37
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance .....	\$5,342,739.65

Mr. Sabo moved to accept the financial report for the month of May 2021 as read. Seconded by Mr. Meinhold, the Motion Passed Unanimously. (21-104)

### **PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

### **EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser stated that staff as returned to the office full time. Meetings in the office are held on a case by case basis. Fully vaccinated guests are welcome in the office without a mask. The current emergency declaration for public Boards meeting via zoom expires on June 30<sup>th</sup>. We will learn at the end of the month if the allowance is extended after the new fiscal year.

Ms. Fraser announced that Extended Housing will be holding a face to face fundraiser; 'Picnic at the Ballpark' on Saturday, August 14<sup>th</sup> starting at 5:00 p.m. This will be a great opportunity to celebrate with consumers in recovery. The Board will have a table set up at the event. If Board members are interested in attending and bringing a guest, please contact Ms. Tuttle by July 8<sup>th</sup>.

Ms. Fraser reported that typically this time of year that we reflect back on the progress of the past year and look to the future via our annual dinner. Last week marked the end of a 15 month state of emergency in Ohio – and over the past 15 months you've heard a lot about our provider network, and our board staff, working hard to address the immediate crisis of the day, a lot about shifting to telehealth, distributing PPE, getting vaccines to those in need, working to keep dollars flowing, and on and on. Our system responded remarkably and met the needs of our community. But what we haven't really talked about is how every single agency director and every single provider organization was able to accomplish some amazing things over the past year, while still weathering the storm of this pandemic. So I want to take a couple minutes and just highlight some of these "above and beyond" accomplishments:

- Damir Pavicic and the team from Bridges – when the drop in center was forced to close their doors the team began sending support and motivation to their members – gifts cards, games, coloring pages, words of encouragement – and those have continued throughout the past 15 months. I've received calls and letters from consumers sharing just how much that contact has meant to them. We're excited that Bridges will be reopening their doors, on a limited basis, starting July 21<sup>st</sup>.
- Emily Currie-Manring and the team from Catholic Charities – continued to provide vital outreach, education and advocacy to minority groups throughout our community, ensuring they stayed connected to accurate information and support.
- Sondra Miller and the CRCC team – were dealt a huge blow in cuts to federal funding, but made sure that the vital care to Lake County survivors was not diminished, and in fact are helping more Lake Countians today than ever.

- Mike Matoney and Crossroads Health team – embarked on the enormous labor of becoming Lake County’s first CCBHC (Certified Community Behavioral Health Clinic) – this will not only bring significant funding into Lake County, but it will expand the organization’s ability to serve our county’s most at risk in a truly holistic manner.
- Karen McLeod and Extended Housing team – found ways to ensure that the county’s homeless and at risk individuals still had access to behavioral health care via virtual platforms.
- Melanie Blasko and the team from Lake-Geauga team – kept services open and available in residential treatment and recovery homes when congregate settings were most at risk across the county, state and country.
- Lisa Falkenberg and Jackie Smith and the Lake Health crisis team – provided continuous support not only to the behavioral health clients in the emergency departments, but to their fellow staff within the hospital as fatigue and burnout overwhelmed.
- Carrie Dotson and Lifeline team – Carrie and her team became perhaps the most important organization in the county, connecting individuals with critical food, housing, and vital information, all while maintaining existing programming and keeping 211 completely up to date.
- Katie Jenkins and NAMI team – shifted quickly to virtual platforms to ensure that families continued to receive information and support throughout the crisis.
- Lauren Williams and the Northcoast Behavioral Health team – kept residential treatment open, and worked tirelessly to help residents connect with services and supports, including vaccines.
- Jonathan Lee and Signature Health team – became a vital resource for the county in COVID testing and vaccines, while maintaining full services, and constructing a new residential treatment facility and breaking ground on a new Federally Qualified Healthcare Center in Painesville, which will benefit the community for decades to come.
- Tim Kehres and Torchlight team – found ways to continue to support youth and mentors, got creative with virtual fundraising, and never let the community lose sight of the importance of mentoring and being there for one another.
- Andrea Gutka and WomenSafe team – kept shelter doors open, and continued to serve those most desperately in need of support.
- As for the ADAMHS Board internally, we thrived because each and every staff member – Kelly, Carla, Eryn, Amy, Sandra, Danette – and the incredible management team of Jackie, Christine and Greg, stepped up and made sure every single task was accomplished. The team went beyond their day to day jobs to address the pandemic crisis – hunting down PPE and cleaning supplies, keeping communication open with providers, identifying problems and working quickly to address them. As for “beyond COVID”, I am very proud of the strides we’ve made in 5 key areas , including Health Equity (we’ll be rolling out the first draft of our Diversity, Equity and Inclusion Plan), Technology (we’ll be updating the group on our work with Adatasol and GOSH), Marketing and Outreach (our first newsletter will be coming out in July and we’re doing extensive new work with community partners),

Suicide Prevention and Overdose Prevention – we plan to schedule our next Long Range Planning Committee meeting in August where we'll be able to bring the committee and board up to date on just how much we've been doing on these fronts.

In all, this past year has demonstrated marked growth in our behavioral health system, sometime in spite of and sometimes because of, the adversity we faced with the pandemic.

Mr. Enzerra noted that during this challenging year great work was done by the entire team, agency staff, Board and the community working together to pull through and out of adversity making us more resilient and stronger for the future.

#### **EXECUTIVE COMMITTEE REPORT:**

Mr. Enzerra reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

Mr. Enzerra stated that during the annual dinner we usually recognize and celebrate people in our system of care. He gave his heartfelt appreciation to Ms. Sippola for serving on the Board; whose term will expire on June 30<sup>th</sup>. Ms. Sippola noted that it has been her pleasure to serve on the Board.

Mr. Enzerra stated that the Election of Officers will be table until the August meeting and the current slate of officers will continue to service until then.

On behalf of the Executive Committee, Ms. Kalb moved that the full Board approve the CY2022 Lake County ADAMHS Board budget for submission to the county as recommended by the Executive Director. Seconded by Ms. Sippola, the Motion Passed Unanimously. (21-105)

Ms. Fraser noted that since funding flows through the county a budget must be submitted each year. The Board operates on a fiscal year and the county operates on a calendar year so two budgets are prepared.

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board approve the FY2021 one-time non-Medicaid request from Crossroads Health for an amount not to exceed \$38,000.00 for loss of funding opportunities **directly related to the COVID-19 pandemic**. The motion was seconded by Mr. McBride. After discussion the full Board voted and the Motion Passed Unanimously. (21-106)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board make the following budget neutral line item adjustments to the Crossroads Health FY2021 non-Medicaid contract: Increase MH Community Services (\$260,000), Decrease MH Diagnostic Evaluation (\$40,000), Decrease MH Psychotherapy (\$90,000), Decrease SUD Assessment (\$5,000), Decrease SUD Psychotherapy (\$4,000), Decrease SUD Case Management (\$5,000), Decrease SUD Drug Screen (\$4,000), Decrease SUD IOP (\$10,000), Decrease Care Coordination (\$29,000), Increase Hotline (\$44,000), Decrease Group Non-Medicaid (\$35,000), Decrease Employment (\$85,000), Increase Evaluation & Management (\$65,000), Decrease MH Day Treatment (\$122,000), Increase MH Prevention (\$43,000), Increase Psychotherapy for Crisis (\$72,000), Decrease Respite and Foster Care (\$40,000), and Decrease Achess App (\$15,000). The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (21-107)

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board make the following budget neutral line item adjustments to the Lake Geauga Recovery Center, Inc. FY2021 non-Medicaid contract: Decrease SUD IOP (\$14,000), Increase SUD Residential (\$10,000), Increase SUD Quarantine days (\$4,000),

Increase SUD Individual Psychotherapy (\$5,000), Decrease SUD Diagnostic Assessments (\$5,000), Increase Ancillary Group Psychotherapy (\$25,000), Decrease Peer Recovery Support (\$13,000), and Decrease SUD Liaison (\$12,000). The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (21-108)

On behalf of the Executive Committee, Ms. Kalb moved that the full Board make the following budget neutral line item adjustments to the Signature Health FY2021 non-Medicaid contract: Decrease Wrap Around (\$9,000), Decrease Perinatal Depression Program (\$28,000), Increase Wellness Program (\$9,000), and Increase BH Liaison Program (\$28,000). The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (21-109)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board make the following budget neutral line item adjustments to the WomenSafe FY2021 non-Medicaid contract: Decrease MH Diagnostic Assessment \$2,572.20 and Increase MH Psychotherapy \$2,572.20. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (21-110)

On behalf of the Executive Committee, Ms. Kalb moved the full Board enter into SFY2022 non-Medicaid contracts, as recommended by board staff and detailed on attachment with the following agencies: Bridges (\$435,617), Catholic Charities Services (\$188,486), Cleveland Rape Crisis Center (\$100,000), Crossroads Health (\$5,762,758.88), Extended Housing (\$908,118), Lake Geauga Recovery Centers (\$1,058,501), Lake Health (\$595,774), Lifeline (\$129,425), NAMI (\$144,228.01), NBHS (\$913,431), Signature Health (\$858,650), Torchlight Youth Mentoring (\$175,000), Windsor Laurelwood (\$601,375), and WomenSafe (\$73,727.95). The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (21-111)

Ms. Fraser noted that all proposals were outlined during the May Board meeting. The only change was the amount for Crossroads Health which is \$17,951.00 less than originally presented. This was due to Ms. Bruner working with their fiscal department making minor adjustments.

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board enter into SFY2022 non-Medicaid contracts for Pass Thru Funds, as recommended by board staff and detailed on attachment with the following agencies: Extended Housing (\$681,277) and Lake-Geauga Recovery Centers (\$334,599). The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (21-112)

Ms. Fraser noted that a large portion of federal pass-thru dollars were received during this past fiscal year for into September so they are not included in these numbers.

*As the **EVALUATION/QUALITY IMPROVEMENT COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

Payment of Bills Mr. McBride moved that the Board approve the June bills totaling \$1,157,301.27 be paid as presented. The motion was seconded by Mr. Meinhold. After discussion the Board voted and the Motion Passed Unanimously. (21-113)

**GOOD OF THE GROUP:**

There was no good of the group.

**EXECUTIVE SESSION:**

Ms. Kalb moved that the full Board, by roll call vote, enter into Executive Session to discuss a public employee. The motion was seconded by Ms. Sippola.

The roll call was taken and the Motion Passed Unanimously. (21-114) The Board went into Executive Session at 6:40 p.m. and guests were asked to leave the zoom call.

Mr. Sabo moved to exit Executive Session at 7:04 p.m. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (21-115)

Ms. Kalb moved that the full Board increase the Executive Director salary by 3%, effective July 1, 2021, and to approve a one-time 1% bonus effective July 1, 2021. Seconded by Mr. McBride, the Motion Passed Unanimously. (21-116)

As there was no further business, Mr. Meinhold moved for adjournment at 7:10 p.m. The motion was seconded by Ms. Sippola and the Motion Passed Unanimously. (21-117)

Respectfully submitted,

Dave Enzerra  
Chair

Roberta Kalb  
Secretary