

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting  
Monday, December 13, 2021  
6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Mr. Meinhold called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Andy Meinhold

Nancy Brown                 Dave Enzerra  
Roberta Kalb                 Julia McGruder  
Nicole Parker                 Matt Sabo  
James McBride

Members Excused:

Kim Collise                 Pam Kurt  
Curtis Lau                 Amber Torres Gonzalez  
Joanne Zeroske

Staff Present:

Kim Fraser, Executive Director  
Jackie Bruner, Director of Business Operations  
Christine Lakomiak, Director of Quality and Clinical Operations  
Greg Markell, Director of Community and Public Relations  
Kelly Tuttle, Secretary/Receptionist  
Eryn Medved, Staff Accountant

Guests:

Emily Currie-Manring	Catholic Charities	Carrie Dotson	Lifeline, Inc.
Mike Matoney	Crossroads Health	Lisa Falkenburg	Lake Health/UH
Karen McLeod	Extended Housing	Katie Jenkins	NAMI Lake County
Charles Tong	Lake-Geauga		

**MINUTES OF MEETING:**

Ms. Kalb moved to accept the minutes of the November 15, 2021 regular Board meeting as mailed. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (22-037)

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORT:**

Ms. Medved read the financial report of Board operations for the month of November 2021 as follows:

Beginning Cash Balance .....	\$6,658,870.31
Plus: Cash Receipts for the Month .....	\$ 723,240.86
Total to Account For .....	\$7,382,111.17
Minus: Cash Disbursements for the Month .....	\$1,256,917.77
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance .....	\$6,125,193.40

Mr. McBride moved to accept the financial report for the month of November 2021 as read. The motion was seconded by Mr. Sabo. After discussion the Board voted and the Motion Passed Unanimously. (22-038)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser stated that we would normally have our holiday open house prior to the Board meeting and hopefully we can resume it again next year. Portfolios were given to Board members. She hopes that they will carry them with pride and thanked them for their service.

Ms. Fraser reported that the Workforce RFP recommendations will be presented during the Executive Committee report. She got a number of outreaches from agency directors prior to the meeting and encouraged those who didn't feel comfortable attending or had an illness in the family not to attend. Their absence does not mean they aren't appreciative for whatever action is taken this evening.

Ms. Fraser noted that Board staff is in the office four days and remote one day. It is working well for us. She announced that Dan Rowles has accepted the Behavioral Health Project Manager position and will start January 3<sup>rd</sup>. He will be a wonderful addition to our team.

Ms. Fraser stated that Board staff has been in communication with our landlord and how we will fit into their vision with changes to the building over the next few years.

Ms. Fraser reported that the FAQ presentation will be tabled until next month when more Board members are present. She will continue to do this on a quarterly basis.

Ms. Fraser advised that with the tragedy in Michigan she wanted to reassure Board members that through Crossroads Health we have a presence in every public school system and a number of private schools. Crossroads Health has ramped up their presence in the schools and is working strategically with administration. The tornadoes that tragically struck in Kentucky are a good time to remind ourselves that we have a phenomenal trauma response team. They are also a disaster response team and partner with the EMA in Lake County. In the event there is a major tragedy, the team will mobilize and expand to be very responsive. A good part as to why the team works today and why we have the relationships with first responders across the community is because we have the presence of law enforcement and fire on our Board who are voices from our Board.

Ms. Fraser shared some of the work being done around suicide prevention; noting that numbers are alarmingly high nationwide, statewide and locally. When we looked back at suicide rates the past 10 years the average number of deaths by suicide was 32 per year. Our high point during that time in 2019 was 38 deaths. This year through the first week of December we are at 43 deaths by suicide. The numbers are alarming and we have worked to be very responsive. A few things we have built in to enhance and expand our capacity to respond to our community include:

- \* Zero Suicide Academy – will provide a workshop and two day academy for clinicians and during that time a plan will be created for the community. It is followed up by nine months of ongoing support from the Zero Suicide institute. The total cost is \$135,000.-We feel it is critical to bring to the community. With persistence from Board staff, the state has awarded the Lake County ADAMHS Board one-time funding \$130,000 for the training. We will bring this to Lake County in February. It will work in tandem and enhance current suicide prevention efforts.
- \* Suicide Prevention Yard signs – There are 750 signs across the county. This is an important message and we are proud of the initiative.

- \* Great Lakes Mall backlit signs – we are starting a campaign at the mall “your presence is a present” which will run for 24 weeks and signs will rotate throughout the mall.
- \* Coaster campaign – we have created 3,000 coasters which Ms. Tenkku has distributed to bars and restaurants throughout the community. The most at risk population is men from 40-50 and sometimes bars and restaurants are a good place to reach those individuals. Ms. Tenkku received the warmest welcome from bars and restaurants she went to and they were very willing to partner with us on the campaign.

Mr. McBride asked if administrators attend trainings or are encouraged to follow up on red flags with Crossroads staff in the schools. Yes, they do. Board staff will pursue opportunities to continue to educate school superintendents regarding behavioral health resources.

Ms. Parker asked what other counties are providing the Suicide Academy? Franklin County is rolling out the program through Nationwide Children’s Hospital. Ms. Fraser has talked to other peers and they are interested but do not have the funds.

#### **EXECUTIVE COMMITTEE REPORT:**

Mr. Meinhold reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into a one-time SFY 2022 non-Medicaid contract for on-going Workforce Development expenses as outlined on the Workforce Development RFP Funding Requests by Agency spreadsheet for an amount not to exceed \$462,193.95. The motion was seconded by Ms. Kalb. After discussion the Board voted and the Motion Passed Unanimously. (22-039)

Funding will be for the period of January 1, 2022 through June, 30, 2022. Amounts will be annualized per agency in the SFY 2023 RFP.

Ms. Fraser stated that recommendations were included in Board packets. She reminded a survey was conducted and from there an RFP was designed, in partnership with the providers. On-going and one-time funding are available for the period of January 1, 2022 through June 30, 2022. The plan is to annualize on-going funding into the SFY2023 RFP. If funding for ongoing dollars is unused at the end of the fiscal year it will be reconciled back to the Board. The one-time funding is designed to meet a transformational need at our organizations looking at a short term investment with a long term impact.

Ms. Fraser noted that Board staff worked to prioritize the following: equitable distribution and ensuring all agencies were able to benefit; impact on clinical services in regard to recruitment and retention of client-facing practitioners; and clear and measurable outcomes. Disqualifiers for funding included programs that were already underway or proposals that did not include a full narrative, number of clients impacted, outcomes, and an evaluation process. The focus of the investment was not putting more dollars into the system but decreasing wait lists, increasing capacity for face to face care and improving employee satisfaction.

Ms. Fraser reviewed ongoing funding requests highlighting the following:

- \* Bridges – retention bonus –amount requested is consistent with national averages
- \* Cleveland Rape Crisis Center – retirement contribution and wellness incentive (therapy). The total investment would be 17% from the Board and the agency will provide 83% from internal dollars.

- \* Crossroads Health – sign on bonuses, raise entry level position to \$15/hr, tuition reimbursement (require one year commitment), shift differential wages for afterhours staff, licensure bonuses.
- \* Lake-Geauga – clear and comprehensive proposal; strong measurable outcomes. Focus on salary adjustments, health insurance premiums, and retirement contributions.
- \* Lifeline – salary adjustments for staff will decrease turnover by 20%.
- \* NAMI – assist with health insurance which was not built into previous request. This will bring in line with the rest of providers and help retain staff.
- \* Signature Health – EDMR training and employee wellness initiative.
- \* Torchlight – salary adjustments – some staff have not had raises since 2015. This will bring the minimum hourly wage to \$15/hr.

Mr. McBride complimented provider agencies on their requests for employee wellness which is much needed.

Mr. Enzerra stated that these combined salary and benefits investments are an upgrade to our whole system and to close gaps and lessen the wait lists.

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into a one-time SFY 2022 non-Medicaid contract for one-time Workforce Development expenses as outlined on the Workforce Development RFP Funding Requests by Agency spreadsheet for an amount not to exceed \$99,000.00. The motion was seconded by Ms. Brown. After discussion the Board voted and the Motion Passed Unanimously. (22-040)

Ms. Fraser noted that Extended Housing's one-time request included hiring a consultant to look at the current table of organization and explore future options including expansion, merger/acquisition. She also noted that Extended Housing submitted an on-going request but it was disqualified. Signature Health's one-time request included hiring a consultant to work with the senior management team to develop a plan for continued growth. Both agencies have grown quickly the last several of years.

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board approve SFY 2022 Health Officers as recommended by the Director of Quality and Clinical Operations. The motion was seconded by Ms. Parker. After discussion the Board voted and the Motion Passed Unanimously. (22-041)

Ms. Fraser noted a complete list of health officers is available for review. Health officers complete a comprehensive training, under the guidance of Ms. Lakomiak, and upon completion have the authority to administer pink slips.

Ms. Fraser noted that committee meetings will resume in February unless it is unsafe or inappropriate due to COVID numbers.

*As the **EVALUATION/QUALITY IMPROVEMENT COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **LONG RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

Payment of Bills Mr. McBride moved that the Board approve the December bills totaling \$1,624,473.72 be paid as presented. The motion was seconded by Ms. Brown. After discussion the Board voted and the Motion Passed Unanimously. (22-042)

**GOOD OF THE GROUP:**

Ms. Lakomiak thanked everyone for the condolences and cards that she has received.

Mr. McBride stated that school shootings come in spurts and that administrators have some degree of culpability. Ms. Fraser will reach out and get on their next meeting agenda to go over local resources.

Mr. Tong noted that Lake-Geauga is appreciative of the Board and their support for the workforce funding.

As there was no further business, Mr. Enzerra moved for adjournment at 6:55 p.m. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (22-043)

Respectfully submitted,

Andy Meinhold  
Chair

Matt Sabo  
Vice-Chair