

## LAKE COUNTY ADAMHS BOARD

Annual Board Meeting

Monday, June 27, 2022

5:00 p.m.

The American-Croatian Lodge, 34900 Lakeshore Blvd., Eastlake

Mr. Meinhold called the meeting to order 5:00 p.m.

### ROLL CALL:

Members Present: Chair -- Andy Meinhold

Nancy Brown	Dave Enzerra
Roberta Kalb	Pam Kurt
Curtis Lau	Nicole Parker
Matt Sabo	Amber Torres Gonzalez
Joanne Zeroske	Nancy Brown

Members Excused:

Kim Collise	Julia McGruder
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Staff Present:

Kim Fraser, Executive Director  
Jackie Bruner, Director of Business Operations  
Greg Markell, Director of Community and Public Affairs  
Christine Lakomiak, Director of Clinical & Quality  
Kelly Tuttle, Secretary/Receptionist  
Danette Richards, Triage Specialist  
Amy Tulenson, Transportation Coordinator  
Dan Rowles, Behavioral Health Project Manager  
Milica Radivojevic, Staff Accountant

Guests:

Damir Pavicic	Bridges	Nicholas Sidoti	Kurt Law
Vicki Pavicic	Bridges	Charles Tong	Lake-Geauga
Carol Casey	Bridges	Kerri Luckner	Lake-Geauga
Mary Margaret Whitney	Cleveland Rape Crisis	Mark Flash	Lake Health Foundation
Shannon Schaefer	Cleveland Rape Crisis	Carrie Dotson	Lifeline, Inc.
Commissioner Hamercheck	Commissioners	Katie Jenkins	NAMI Lake County
Shayna Jackson	Crossroads Health	Jonathan Lee	Signature Health
Jim Wyman	Crossroads Health	Briana Russ	Signature Health
Amber Thomas	Crossroads Health	Amelia Serio	Signature Health
Mike Matoney	Crossroads Health	Mary Wynne-Peaspanen	Signature Health
Julie Hammond	Crossroads Health	Terri Notte	Signature Health
Karen McLeod	Extended Housing	Sara November	Signature Health
Ross McDonald	Extended Housing	Tia Lawrence	Torchlight
Angi Daugherty	Family Pride	Samantha Jones	Torchlight
Mike Klein	Family Pride	Tina Ringenbach	Torchlight
Teresa Reid	Family Pride	Lisa Courtut	UH/Lake Health
Victoria DeLuca	Family Pride	Lori Locke	UH/Lake Health
James Vernon	Family Pride	Kim Hearn-Vance	UH/Lake Health
Niki Culotta	Family Pride	Larry Bacnik	UH/Lake Health
Meg Hagan	Family Pride	Mike Hatton	Veteran Service
Eric Fiedler	Guest	Marisa Cornachio	Willoughby Court
Allison Meinhold	Guest	Chris Simon	Willoughby Court

Amanda Bradford

WomenSafe

Andrea Gutka

WomenSafe

Liz Brant

WomenSafe

Terra Thorpe

WomenSafe

**MINUTES OF MEETING:**

Ms. Zeroske moved to accept the minutes of the May 16, 2022, regular Board meeting as mailed. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (22-105)

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORT:**

Ms. Bruner read the financial report of Board operations for the month of May 2022 as follows:

Beginning Cash Balance . . . . .	\$7,806,370.98
Plus: Cash Receipts for the Month . . . . .	\$ 139,732.87
Total to Account For . . . . .	\$7,946,103.85
Minus: Cash Disbursements for the Month . . . . .	\$1,292,848.87
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance . . . . .	\$6,653,254.98

Ms. Kalb moved to accept the financial report for the month of May as read. The motion was seconded by Ms. Kurt and the Board voted and the Motion Passed Unanimously. (22-106)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

**EXECUTIVE DIRECTOR’S REPORT:**

Ms. Fraser stated that several motions would be coming out of Executive Committee for FY2023 contracting. Board staff is asking the Board to approve north of 13 million in investments for the community.

Ms. Fraser noted that a Board member asked her about how services compare today versus pre-COVID. She highlighted the following clinical statistics: the census of the provider network has decreased slightly. There has been an increase in clinical caseloads and a significant increase in acuity of those seeking services; particularly among the youth. The number of consumers receiving clinical services has risen 11% since pre-COVID levels with Medicaid only services rising about 5%. The non-Medicaid numbers are increasing at a higher rate than Medicaid only. Six providers implemented telemedicine at the end of 2020 with approximately 8% of clients moving to a virtual platform in the last quarter of FY2020. In FY2021 the virtual services rose to an average of 43% and have settled in at an average of 37% in FY2022. The virtual platform has been incredibly important and will continue with us in the future. For non-clinical services: consumer services have declined and stand at 88% compared to pre-COVID levels. That is what we would expect in terms of prevention, education and outreach services. Providers are working to ramp those services back up. Factors including technology, work force and inflation have all increased. Ms. Fraser stated that staff recommendations for non-Medicaid contracts for FY2023 are representative of our assessment of the current demand and responsiveness to client needs; including timeliness of services and the location of service provision. We do not take lightly the staff recommendation of a 13 million dollar investment. We believe the proposals that we have brought before you and are recommending will make a significant difference and have an impact on the people we serve in the community.

**EXECUTIVE COMMITTEE REPORT:**

Mr. Meinhold reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Ms. Kalb moved that the full Board Motion to approve the Lake County by-laws as amended. The motion was seconded by Ms. Parker and the Board voted and the Motion Passed Unanimously. (22-107)

Ms. Fraser reminded the by-law changes were brought before the Board last month. The only change was to combine the Program and Allocation Committee into the Operations Committee.

On behalf of the Executive Committee, Ms. Zeroske moved that the full Board enter into a non-Medicaid contract with Peggy Moe, BI Architect, to model and create connections so data can be used to create reporting and visuals through the Microsoft Power BI service in an amount not to exceed \$35,000. The motion was seconded by Ms. Kalb and the Board voted and the Motion Passed Unanimously. (22-108)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board make the following budget neutral line item adjustments to the SFY 2022 Crossroads Health contract: decrease Psychiatric Evaluation without Medical \$4,000; increase Evaluation & Management \$44,000; increase Community Services \$100,000; decrease Psychotherapy \$32,000; increase Psychotherapy for Crisis \$33,000; decrease Crisis Outreach \$12,000; increase Criminal Justice Program \$20,000; decrease Dual Diagnosis Groups \$27,000; decrease Groups Non-Medicaid \$38,000; decrease Intensive Community Rehab \$50,000; decrease Jail Treatment Program \$70,000; increase MH Day Treatment \$51,000; decrease Peer Support \$15,000. The motion was seconded by Mr. Enzerra and the Board voted and the Motion Passed Unanimously. (22-109)

Ms. Fraser noted that all line-item adjustments were budget neutral. Since COVID, adjustment deadlines had been extended from April to June due to the unknown. Going into next fiscal year the Board will revert back to the April deadline.

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board make the following budget neutral line item adjustments to the SFY 2022 Extended Housing contract: increase PATH local \$4,282; increase Housing Support Worker \$8,901; decrease Emergency Housing Vouchers \$13,183. The motion was seconded by Mr. Lau and the Board voted and the Motion Passed Unanimously. (22-110)

On behalf of the Executive Committee, Ms. Kalb moved that the full Board make the following budget neutral line item adjustments to the SFY 2022 Lake Geauga Recovery Center contract: decrease SUD Individual Psychotherapy \$3,500; increase Family Group Psychotherapy \$1,000; increase Family Information and Referral \$2,500; increase Board Bed Day \$2,000; decrease Intensive Outpatient \$2,000; decrease SUD Residential \$5,000; increase 8041 Recovery Housing \$5,000. The motion was seconded by Ms. Zeroske and the Board voted and the Motion Passed Unanimously. (22-111)

On behalf of the Executive Committee, Ms. Zeroske moved that the full Board make the following budget neutral line item adjustments to the SFY 2022 Signature Health contract: increase SUD Case Management \$3,230; increase MH Psychiatric Evaluation without Medical \$2,990; decrease SUD Residential Treatment \$6,220. The motion was seconded by Ms. Kalb and the Board voted and the Motion Passed Unanimously. (22-112)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into SFY2022 non-Medicaid contract with Crossroads Health, Lake Geauga Recovery Centers, Signature Health, and WomenSafe for SOR

2.0 Carryover Funding for an amount not to exceed \$297,471.85. The motion was seconded by Mr. Enzerra and the Board voted and the Motion Passed Unanimously. (22-113)

Ms. Fraser stated that this is part of federal funding that has been pursued and received where we have expanded services for opiates. With these carryover dollars we are able to include WomenSafe to provide services with these funds.

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Bridges in the amount of \$473,117. The motion was seconded by Ms. Kalb and the Board voted and the Motion Passed Unanimously. (22-114)

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Catholic Charities Services in the amount of \$196,260. The motion was seconded by Ms. Parker and the Board voted and the Motion Passed Unanimously. (22-115)

On behalf of the Executive Committee, Ms. Zeroske moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Cleveland Rape Crisis Center in the amount of \$133,542. The motion was seconded by Ms. Torres Gonzalez and the Board voted and the Motion Passed Unanimously. (22-116)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Crossroads Health in the amount of \$6,453,912. The motion was seconded by Ms. Parker and the Board voted and the Motion Passed Unanimously. (22-117)

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Extended Housing in the amount of \$1,011,761. The motion was seconded by Ms. Kalb and the Board voted and the Motion Passed Unanimously. (22-118)

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Family Pride in the amount of \$65,000. The motion was seconded by Ms. Zeroske and the Board voted and the Motion Passed Unanimously. (22-119)

On behalf of the Executive Committee, Ms. Zeroske moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Lake Geauga Recovery Centers in the amount of \$1,189,147. The motion was seconded by Mr. Enzerra and the Board voted and the Motion Passed Unanimously. (22-120)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Lifeline in the amount of \$192,000. The motion was seconded by Ms. Torres Gonzalez and the Board voted and the Motion Passed Unanimously. (22-121)

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with NAMI Lake County in the amount of \$172,546.26. The motion was seconded by Ms. Brown and the Board voted and the Motion Passed Unanimously. (22-122)

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Northcoast Behavioral Health System in the amount of \$1,155,442. The motion was seconded by Ms. Zeroske and the Board voted and the Motion Passed Unanimously. (22-123)

On behalf of the Executive Committee, Ms. Zeroske moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Signature Health in the amount of \$785,150. The motion was seconded by Ms. Brown and the Board voted and the Motion Passed Unanimously. (22-124)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Torchlight Youth Mentoring Alliance in the amount of \$246,500. The motion was seconded by Ms. Kalb and the Board voted and the Motion Passed Unanimously. (22-125)

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with University Hospitals/Lake Health in the amount of \$595,774. The motion was seconded by Ms. Parker and the Board voted and the Motion Passed Unanimously. (22-126)

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with Windsor-Laurelwood in the amount of \$601,375. The motion was seconded by Ms. Zeroske and the Board voted and the Motion Passed Unanimously. (22-127)

On behalf of the Executive Committee, Ms. Zeroske moved that the full Board enter into SFY2023 non-Medicaid contracts, as recommended by board staff and detailed on attachment with WomenSafe in the amount of \$81,334.52. The motion was seconded by Ms. Kalb and the Board voted and the Motion Passed Unanimously. (22-128)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into SFY2023 non-Medicaid contracts for Pass-Thru Funds, as recommended by board staff and detailed on attachment with Extended Housing in the amount of \$681,277. The motion was seconded by Mr. Enzerra and the Board voted and the Motion Passed Unanimously. (22-129)

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board enter into SFY2023 non-Medicaid contracts for Pass-Thru Funds, as recommended by board staff and detailed on attachment with Lake Geauga Recovery Centers in the amount of \$288,699. The motion was seconded by Ms. Brown and the Board voted and the Motion Passed Unanimously. (22-130)

#### **EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:**

Ms. Kurt reported that the EQI Committee met on June 13<sup>th</sup> and the following items were discussed:

Quality Improvement Review of Extended Housing Ms. McLeod presented a PowerPoint on Extended Housing reviewing their mission, vision and values. Extended Housing offers housing services for the mentally ill, outreach to the homeless, rental assistance, emergency housing loans, and property & voucher programs.

Ms. McLeod noted that Extended Housing built and developed: McNaughton Place, a 12 unit property for low income individuals with disabilities through HUD, two mental health group homes (first in Lake County) and Lake County's first permanent supportive housing, McKinley Grove. The agency has purchased 14 residential properties and has one commercial property, the Extended Housing Wellness Center.

In SFY21 Extended Housing provided permanent supportive housing to 65 individuals who came from homelessness. This saved Lake County taxpayers an estimated \$312,000.

Ms. McLeod shared there are 214 individuals on the wait list. 14% have children, 31% have no income and 44% receive SSI or SSDI. The wait list is purged every other year.

Discussion: How can the Board or other agencies assist to get the wait list down? At one time the wait list had over 400 individuals. The Board continues to invest a large percent of dollars into housing since the need is so great. Sometimes clients are approved for vouchers but are not able to find affordable housing meeting the fair market rent which is challenging so they are often given extensions to find homes.

Ms. Lakomiak has reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is her recommendation that we approve their plan.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kurt moved to recommend that the full Board accept Extended Housing's Quality Improvement Plan. Seconded by Ms. Zeroske the Motion Passed Unanimously. (22-131)

Quality Improvement Review of Lifeline, Inc. (211) Ms. Best presented a power point reviewing the history and mission of Lifeline. She stated Lifeline, Inc. operates several programs but the ones funded by the Board include Volunteer Guardianship, Re-entry Kinship Navigator and 211.

Ms. Best stated that the Volunteer Guardianship program is in partnership with Probate Court. Volunteer guardians are trained to ensure that their wards health, safety and basic needs are being met. Wards are appointed guardians through the court. 70% of their wards have a severe and persistent mental illness.

The Re-Entry program helps with successful offender reentry; reducing recidivism and enhancing public safety. Financial assistance is available from several funders that help with court costs, ID's, housing, transportation and employment related needs. A Re-Entry simulation was recently developed that is similar to their traditional poverty simulation.

Ms. Best reported that the Kinship Navigator program assists families raising children that are not their own and connect them to needed services through one-on-one sessions with their Navigator. The Navigator facilitates monthly educational workshop, peer support groups and distributes a monthly newsletter to kinship caregivers.

211 is Lake County's 24/7 free hotline for health and human services that operates 365 days a year. The highest percentages of referrals are for housing, food and utility assistance. 211 is also the entry point for

Project Hope's Reservation Hotline, the Special Needs Registry, RITA Tax Clinic Scheduling and the Lake County Mobile Food Pantry for seniors.

Ms. Lakomiak has reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is her recommendation that we approve their plan.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kurt moved to recommend that the full Board accept Lifeline's Quality Improvement Plan. Seconded by Ms. Kalb the Motion Passed Unanimously. (22-132)

Quality Improvement Review of Windsor-Laurelwood Mr. Walters gave an overview of facility information, programming and the medical staff. Windsor-Laurelwood has 159 operational beds to provide inpatient treatment to adults, adolescents and children. The average length of stay is 6.8 days. The facility provides: adult inpatient treatment (mental health, dual diagnosis and substance use disorder), youth inpatient treatment (mental health) partial hospitalization, outpatient services, yoga classes, cognitive behavioral therapy, group meetings and telehealth (which has expanded since COVID).

Windsor-Laurelwood offers same day 24/7 assessments with master level social workers or registered nurses. Telehealth assessments are also available. Private assessment and wait rooms offer safety features and privacy for patients.

Mr. Walters noted that the facility has been updating rooms that provide a more aesthetic and safe atmosphere. The Therapy Plaza offers recreational, art and music for patients.

Discussion: Is the tunnel open between Lake West and Windsor-Laurelwood so ambulances are no longer needed to transport patients between the two facilities? Yes, the tunnel has been reopened. It was out of service for three months due to a significant amount of water damage. The waterline, doors and heating units were replaced. There have been no issues since the tunnel reopened. Ambulances are used if it is a medical necessity.

Ms. Lakomiak has reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is her recommendation that we approve their plan.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kurt moved to recommend that the full Board accept Windsor-Laurelwood's Quality Improvement Plan. Seconded by Ms. Zeroske the Motion Passed Unanimously. (22-133)

Ms. Lakomiak thanked Ms. Brown for serving on the Board the past four years and that she appreciated her service. Ms. Brown noted she was honored to have served.

Next meeting date: To be determined

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **LONG RANGE COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

**NOMINATING COMMITTEE REPORT:**

Ms. Kurt reminded that the Nominating Committee met on April 18th to determine a SFY23 Slate of Officers which was announced at the May meeting. All candidates are willing to serve. Nominations were called for from the floor. As none were offered, Mr. Meinhold closed nominations.

On behalf of the Nominating Committee, Ms. Kurt moved that full Board approve the SFY 2023 Slate of Officers as presented by the Nominating Committee as follows: Matt Sabo (chair), Roberta Kalb (vice-chair), Joanne Zeroske (Treasurer), Kim Collise (Secretary) and Andy Meinhold (past-chair). The motion was seconded by Ms. Parker and the Motion Passed Unanimously. (22-134)

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

Payment of Bills Ms. Zeroske moved that the Board approve the June bills totaling \$1,639,802.94 be paid as presented. The motion was seconded by Ms. Kalb and the Board voted and the Motion Passed Unanimously. (22-135)

**GOOD OF THE GROUP:**

Mr. Sabo noted that committee preference forms were in Board member packets for SFY2023. Please return to Ms. Tuttle.

Ms. Bruner introduced Ms. Radivojevic, the new Staff Accountant who stated she was happy to be here and provide her expertise.

As there was no further business, Mr. Lau moved for adjournment at 5:39 p.m. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (22-136)

Respectfully submitted,

Andy Meinhold  
Chair

Joanne Zeroske  
Secretary