

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting  
Monday, January 23, 2023  
5:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Mr. Sabo called the meeting to order 5:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Matt Sabo

Dave Enzerra	Roberta Kalb
Pam Kurt	Stacy Kramer
Curtis Lau	Martin Phillips
Jeffrey Taylor	Amber Torres Gonzalez

Members Excused:

Kim Collise	Mike Hatton
Nicole Parker	Joanne Zeroske

Staff Present:

Jackie Bruner, Director of Business Operations  
Christine Lakomiak, Director of Quality & Clinical Operations  
Dan Rowles, Director of Special Projects  
David Schick, Director of Public Relations  
Kelly Tuttle, Secretary/Receptionist  
Milica Radivojevic, Staff Accountant

Guests:

Cheri Walter	OACBHA
Liz Henrich	OACBHA

Mr. Sabo noted that Ms. Fraser was absent this evening due to the loss of her mother and offered his heartfelt condolences on behalf of the Board.

**MINUTES OF MEETING:**

Mr. Phillips moved to accept the minutes of the December 19, 2022 regular Board meeting as mailed. The motion was seconded by Ms. Kalb and the Motion Passed with Ms. Kurt abstaining. (23-059)

**CORRESPONDENCE:**

There was no correspondence to report.

**FINANCIAL REPORT:**

Ms. Radivojevic read the financial report of Board operations for the month of December, 2022 as follows:

Beginning Cash Balance .....	\$5,681,370.19
Plus: Cash Receipts for the Month .....	\$ 73,918.60
Total to Account For .....	\$5,755,288.79
Minus: Cash Disbursements for the Month .....	\$1,196,612.12
Ending Period Adjustments	\$ 00.00
Ending Cash Journal Balance .....	\$4,558,676.67

Ms. Kalb moved to accept the financial report for the month of December as read. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (23-060)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

There was no report.

**EXECUTIVE COMMITTEE REPORT:**

On behalf of the Executive Committee, Ms. Kalb moved that the full Board approve the submittal of the SFY2023 – SFY2025 Community Assessment Plan as presented. The motion was seconded by Mr. Philips. After discussion the Board voted and the Motion Passed Unanimously. (23-061)

**EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:**

Mr. Lau reported that the Evaluation/Quality Improvement Committee met on January 16th and the following item was discussed:

Quality Improvement Review of Bridges Bridges is a non-clinical consumer operated agency that provides a variety of educational and social activities for severely mentally disabled adults through the Drop-In Center and also offer support through the Warm Line. Bridges is guided and directed by an active and responsive volunteer governing body. The Board is comprised of members living with a mental health challenge.

Mr. Pavicic explained Bridges service model which is orientation, socialization, topic groups, in house curriculum (Person Development, Wellness & Me, Food Management Program and Aging) and community events. Bridges provides a positive environment and helps expand their clients comfort zone.

Mr. Pavicic shared some stats from the warmline, activity center and groups stating that all categories had a decline in numbers due to COVID. The largest rebound in numbers is in the socialization element.

Bridges has many community partners who provide activities for clients and speakers to reinforce the positives such as Auburn Career Center, Ohio State Ext. office, UH/Lake Health, Lake Farm Parks, Atlas Cinema, Flavors Restaurant, Wickliffe Bowling Lanes, and Mentor-on-the-Lake Putt-Putt.

Discussion: Has COVID made an impact on future programming? Yes, they will continue to focus on socialization opportunities and blend with education.

Ms. Lakomiak reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is her recommendation that we approve their plan.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Lau moved that the full Board accept Bridge's Quality Improvement Plan. The motion was seconded by Ms. Kurt and the Motion Passed Unanimously. (23-062)

Quality Improvement Review of Extended Housing Ms. McLeod shared Extended Housing's mission which is to prevent and end homelessness for individuals in Lake County with serious mental illness. She also shared the vision and values statement.

Extended Housing offers housing services for the mentally ill which include: property acquisition, maintenance & management; housing subsidies; housing loans: projects for assistance in transition from homelessness (PATH); continuum of care; emergency housing vouchers and housing support works.

Ms. McLeod reviewed each programs number of projected clients, clients served and the goals of each program. Goals were at 100% or just below for each program except the PATH program which is still successful at 88%.

Ms. McLeod highlighted the following goals for the upcoming year:

- Finalizing their strategic plan
- 100% occupancy at the wellness center
- Staff retention
- New Housing Project
- 40<sup>th</sup> Anniversary Gala (Saturday, June 3<sup>rd</sup> at the Kirtland Country Club)

Ms. Lakomiak thanked both agencies for their informative presentations.

Ms. Lakomiak reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is her recommendation that we approve their plan.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Lau moved that the full Board accept Northcoast Behavioral Healthcare's Quality Improvement Plan. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (23-063)

Next meeting date: Monday, February 13, 2023 at 5:30 p.m. at the Lake County ADAMHS Board

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

Payment of Bills Ms. Kalb moved that the Board approve the January bills totaling \$1,382,518.21 be paid as presented. The motion was seconded by Ms. Kurt and the Motion Passed Unanimously. (23-064)

As there was no further business, Ms. Kurt moved for adjournment at 5:13 p.m. The motion was seconded by Mr. Lau and the Motion Passed Unanimously. (23-065)

Respectfully submitted,

Matt Sabo  
Chair

Roberta Kalb  
Vice-Chair