

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting

Monday, August 21, 2023

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Mr. Kalb called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Roberta Kalb

Carl Dondorfer	Dave Enzerra
Mike Hatton	Pam Kurt
Curtis Lau	Nicole Parker
Marty Phillips	Matt Sabo
Jeff Taylor	

Members Excused:

Stacy Kramer  
Amber Torres Gonzalez

Staff Present:

Kim Fraser, Executive Director  
Jackie Bruner, Director of Business Operations  
David Schick, Director of Marketing & Communications  
Dan Rowles, Director of Quality & Clinical Operations  
Kelly Tuttle, Secretary/Receptionist  
Sandra Tenkku, Community Outreach Specialist  
Milica Fiedler, Staff Accountant

Guests:

Beverly Schilero	Board Member Elect	Carrie Dotson	Lifeline, Inc.
William Wilson	Board Member Elect	Tia Lawrence	Torchlight
Damir Pavicic	Bridges	Andrea Gutka	WomenSafe
Shayna Jackson	Crossroads Health	John Plecnik	Commissioner
Karen McLeod	Extended Housing		

**SWEARING IN OF NEW BOARD MEMBERS:**

Commissioner Plecnik administered the Oath of Office to Beverly Schilero. She was warmly applauded and welcomed.

Commissioner Plecnik administered the Oath of Office to William Wilson. He was warmly applauded and welcomed.

**MINUTES OF MEETING:**

Ms. Kurt moved to accept the minutes of the June 20, 2023 annual Board meeting as mailed. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-001)

**CORRESPONDENCE:**

Ms. Fraser reported that correspondence was received from Lincoln Electric expressing their sincere thanks for a series of presentations that Ms. Tenkku provided to employees at the Mentor Plant; covering content that is relative to their workforce. She reached over 600 employees; tailoring presentation times so that each staff member was reached on all shifts. Ms. Tenkku was warmly recognized and applauded for her efforts. Ms. Fraser is hoping this is the beginning of many opportunities to impact our business community.

**FINANCIAL REPORT:**

Ms. Fiedler read the financial report of Board operations for the month of June, 2023 as follows:

Beginning Cash Balance .....	\$5,347,085.01
Plus: Cash Receipts for the Month .....	\$ 89,265.05
Total to Account For .....	\$5,436,350.06
Minus: Cash Disbursements for the Month .....	\$1,422,956.76
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance .....	\$4,013,393.30

Ms. Fiedler read the financial report of Board operations for the month of July, 2023 as follows:

Beginning Cash Balance .....	\$4,013,393.30
Plus: Cash Receipts for the Month .....	\$ 280,434.11
Total to Account For .....	\$4,293,827.41
Minus: Cash Disbursements for the Month .....	\$1,316,215.77
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance .....	\$2,977,611.64

Mr. Lau moved to accept the financial report for the months of June and July as read. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-002)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

Ms. Kalb thanked Mr. Sabo for his service last fiscal year as Board chair. He was warmly applauded.

**EXECUTIVE DIRECTOR’S REPORT:**

Ms. Fraser noted that she received several outreaches from provider agencies that there is a lot of illnesses going around. Tonight, there is a smaller number of guests than usual and she wanted to make sure everyone understood this was in no disrespect to our meeting or process.

Ms. Fraser noted that there is information in Board packets regarding Board member roles. Part of the state biennium budget included potential changes in Board Composition and talks about roles and responsibilities of ADAMHS Board members. It reiterates the rules around ethics and conflict of interest. We are asking all Board members to update their commitment to the Lake County ADAMHS Board and sign the Ethics and Conflict of Interest Affidavit.

The statute also states the ADAMHS Board composition must include six different categories as defined on the attached sheet. The Categorical Members Description document pertains to House Bill 34, rules and responsibilities of ADAMHS Board members. We are asking Board members to identify within the categories listed if you publicly choose to acknowledge, or you can answer none of the above. Our appointing authorities are mandated to ensure that all six categories are filled by our 14 Board members. Please sign and return both documents after you have had time to review.

Discussion: Do services need to be received in Lake County; or can they be received in another county by a parent or relative? Services provided can be by a public behavioral health system in any county in the state of Ohio and multiple boxes can be checked.

Ms. Fraser gave a brief updated on the new building. There is a lease in place and construction has begun. It is going well and we are scheduled to transition in January 2024 and be fully relocated by February 1<sup>st</sup>. There will be a large enough conference room to continue to accommodate meetings and trainings.

Ms. Fraser stated the Nominating Committee will need to reconvene next month. In June, a slate of officers was nominated that included Joanne Zeroske who was not reappointed leaving a vacancy. Ms. Parker was identified as an alternate in the slate of officers; but we do have to follow a formal process of having the committee reconvene. Between now and the next full Board meeting, Ms. Fraser will reach out to schedule a meeting.

Ms. Fraser reported that she would like to reconvene the Long-Range Planning Committee in October or November. The first opportunity to ask to be put on the ballot for the 0.9-mill levy is in November 2024.

Ms. Fraser announced the Board received a \$20,000 grant from OhioMHAS to promote the 3<sup>rd</sup> annual Overdose Awareness Day which is observed on August 31<sup>st</sup>.

Ms. Fraser thanked everyone who came out to the Captains game last Friday in recognition of our Hometown Heroes. She gave a huge shout out to Mr. Schick. He did an incredible job with working with the Captains and provider agencies to come up with this campaign.

Ms. Fraser reported that the Strategic Plan is included in Board packets. This is the 5-year plan that was approved a year ago. Tonight's Data Spotlight is reviewing goals and action steps as follows:

#### **Guiding Principles:**

Working in partnership with individuals and families in recovery, ADAMHS providers, stakeholders, and community partners, the Board will provide an equity-informed comprehensive behavioral health system that will:

- Utilize qualitative and quantitative data to assess emerging needs, address gaps, and establish best practice standards of care;
- Invest in prevention, treatment and recovery services and supports prioritizing accountability and transparency;
- Drive a local continuum of care utilizing data, outcomes, and consumer voice and choice.
- Collaborate and advocate at the local, state and federal level to combat stigma, leverage resources and facilitate access.

#### **Goal: #1**

**Facilitate prevention, treatment and recovery services that are efficient, effective and accountable**

#### **Action Steps:**

-Expand Crisis Continuum

- Review and capitalize on national 988 and local hotline systems
- Expand mobile crisis and develop crisis stabilization center

#### **Progress:**

- Secured 3.5 million grant to expand mental health residential treatment.
  - 16 beds will be added in the next two months through Signature Health and within the next 18-24 months additional residential treatment will be expanded through Crossroads Health.
- Established tri-county collaborative to pursue regional crisis stabilization center working with RI international to determine logistics, securing project manager via Lakeland Foundation grant to facilitate project.

- The stabilization center will divert hospitalizations, jail and the emergency department; offering a safe and welcoming environment with 23-hour chairs and 3-5 bed days.
- Working with OhioMHAS to establish Lake County Crisis Hotline as 988 regional provider.

Action Steps:

-Expand Partnership with Criminal Justice System

Progress:

- Development of Forensic Assessment Program in partnership with Adult Probation, Common Pleas Court and Lake-Geauga Recovery Center.
  - Provide pre-sentence assessment and recommendation to the court so that services are provided strategically and collaboratively.
- Continued work with Sheriff's Office on Medication Assisted Treatment in the Jail.
- Handle with Care is a trauma-informed, collaborative, cross-systems response to adverse childhood experiences promoting resilience through positive relationships with school staff and first responders.

Action Steps:

-Address Emerging Issues, Gaps and Key Areas of Focus

- Expand Youth and School Based Programming
- Develop Veterans Collaborative
- Expand Senior Initiative/Services for Home Bound Seniors

Progress:

- Veterans collaborative meeting semi-annually and sharing information on as-needed basis.
- Continued contracting with Family Pride to expand services for home-bound seniors.
- Established multi-system youth workgroup to identify menu of services via multiple providers for at-risk youth and families.
- Exploring standardized student survey across all public-school systems to benchmark, identify trends and develop new programming.

**Goal #2**

Focus on community education, outreach, accessibility and support

Action Steps:

-Awareness Campaign: Engage with new and existing community partners and stakeholders

- Use analytics driven, targeted focus when messaging on social media

Progress:

- Hometown Heroes Event; partnering with the Lake County Captains and all ADAMHS Board agencies.
- Press release highlighting the accomplishments and actions of the Opiate Task Force.
- Engaged Catholic Charities highlighting the Families of Program.
- ADAMHS Staff member to participate in Signature Program through Leadership Lake County.
- Developing agency sponsorships opportunities.
- Semi-annual elected officials guide.

Action Steps:

-Engage with First-Responders

- Include Police, Fire, Emergency Medical Services (EMS) and Behavioral Health Professionals

Progress:

- Engaging all four segments during Appreciation week scheduled for September 18<sup>th</sup> for the recognition and free ice cream (received \$1,500 grant from OhioMHAS).
- Sponsored Mental Health Awareness Month Event with countywide First Responders Support Group.
- Expand First Responders Program to provide services and supports to family members of first responders.

Action Steps:

-Prioritize Suicide Prevention and Overdose Prevention initiatives

Progress:

- External event for the Suicide Prevention Committee for World Suicide Awareness Day September 10<sup>th</sup>.
- External event with Lake-Geauga Recovery Centers, Crossroads Health, Signature Health, and Windsor-Laurelwood to promote Overdose Awareness Day (received \$20,000 grant from OhioMHAS).
- Combine Overdose and Suicide Fatality Review as a best practice. Ms. Bruner has agreed to take the lead on this.

**Goal #3**

Strive to continually improve internal Board operations

Action Steps:

- Maintain Culture of Quality (COQ) certification and continual adherence to the Board's Diversity, Equity and Inclusion (DEI) Plan
  - Review all Board Policies and Procedures to adhere to best practice standards

Progress:

- COQ 3-year re-certification achieved 02/23
- Updating data policies and record retention policies.
  - Two policies will be brought before the Board this evening to be updated.

Action Steps:

-Drive Continuous Board Development

- Ensure Board represents cultural diversity of the community
- Ensure Board members receive ongoing training and development to enhance their roles as Board members

Progress:

- Correspondence with appointing authorities encouraging focus on diversity and representation.
- Mental Health and Addiction Advocacy Coalition's Executive Director, Joan Englund, served as annual dinner keynote, addressing racial and ethnic equity in behavioral health.
- Updated Board Expectations, Other Initiatives, Staff Bios and Categorical Member Description forms.

Action Steps:

-Facilitate Friends of Lake ADAMHS (FOLA) to ensure continued levy support

Progress:

- Secured location and date for 2024 Friends of Lake ADAMHS Celebrity Art Auction.
- Develop relationship with WKYC newscaster Jason Mikell and other media personalities for 2024 event.
- Develop relationship with The Lake County Captains General Manager Jen Yoroko for 2024 event.

Action Steps:

-Address Emerging Issues, Gaps, and Key Areas of Focus

Progress:

- Relocation of ADAMHS Board Offices – Finding a location, negotiating build out, transitioning staff

**Goal: #4**

Use data and technology to drive change

Action Steps:

-Utilize the Great Office Solution Helper (GOSH) and FileMaker to manage clinical and fiscal information

- Utilize data architect

Progress:

- Utilized RFP process to find additional coding to track progress of each program.

- Using data architect to gather information and search current information. This is using data in a meaningful way to make strategic decisions.
- Building mechanism to capture additional information in order to see trends in areas we have not used prior.
- Linking clients across systems to ensure they are getting all services available.

Action Steps:

-Utilize CAP Assessment Strategies to identify gaps and opportunities which will allow us to make informed decisions

- Use fiscal year information to locate gaps and needs as part of the Request for Proposal (RFPs) process

Progress:

- Used RFP process to sunset programming based on need as well as develop and enhance other programs.

Action Steps:

-Incorporate data into the ADAMHS internal and external operations

Progress:

- Working with agencies and contracted organizations to collect additional data in GOSH and Filemaker to be utilized with PowerBi.

Ms. Fraser noted that she will continue to provide updates every six months.

Discussion: Mr. Enzerra appreciated the update and noted that this a comprehensive, consistent plan.

**EXECUTIVE COMMITTEE REPORT:**

Ms. Kalb reported that the Executive Committee met prior to the Board meeting and the following item was discussed:

Ms. Kalb assigned Ms. Schilero and Mr. Wilson to the EQI Committee.

On behalf of the Executive Committee, Ms. Kurt moved that the full support the NEO Regional Collaborative's ARPA Part 1 Crisis Continuum Funding for Short Term Residential Facilities as submitted. The motion was seconded by Mr. Hatton. After discussion the Board voted and the Motion Passed Unanimously. (24-003)

Ms. Fraser reminded that Lake County was able to secure \$3.5 million to expand two residential treatment facilities. ARPA stands for American Rescue Plan Act.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into a SFY2024 non-Medicaid grant type contract with Lake Geauga Recovery Centers for a Forensic Assessment Program for an amount not to exceed \$66,908. The motion was seconded by Phillips. After discussion the Motion Passed with one dissenting vote. (24-004)

Ms. Fraser stated that the program is in conjunction with Adult Probation and Lake County Common Pleas Court. The Chief Probation Officer has reached out to the Commissioners and One Ohio Regional Collaborative about potential funds for the program.

Mr. Lau expressed concern about moving forward with the program before getting a commitment for funding from the County Commissioners. Ms. Fraser stated that Lake ADAMHS has funding available to fully fund the program; however, efforts will be made to secure funding via the County, and if dollars are available then Lake

ADAMHS funding will be returned and reinvested. It is not uncommon for Lake ADAMHS to make an investment and for an agency to continue to seek other funding sources, which often results in a reconciliation of ADAMHS funds.

On behalf of the Executive Committee, Ms. Kurt moved that the full Board enter into a SFY2024 non-Medicaid grant type contract with Mentor Municipal Court in the amount of \$80,000 for MH and SUD Court. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-005)

Ms. Fraser noted this is pass thru funding from OhioMHAS. We are the fiscal agent; passing through the dollars. We do not have discretionary decision making about where the money goes.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into a SFY2024 non-Medicaid grant type contract with Willoughby Municipal Court in the amount of \$75,000 for Veterans Court. The motion was seconded by Mr. Dondorfer and the Motion Passed Unanimously. (24-006)

Ms. Fraser noted this is pass thru funding from OhioMHAS.

On behalf of the Executive Committee, Ms. Kurt moved that the full Board enter into a SFY2024 non-Medicaid POS type contract with Lake Geauga Centers in the amount of \$46,166; Signature Health in the amount of \$45,000; and Windsor-Laurelwood in the amount of \$109,150 for Alcohol Use Disorder (AUD) funding. The motion was seconded by Ms. Parker and the Motion Passed Unanimously. (24-007)

Ms. Fraser noted this funding was awarded by OhioMHAS.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board accept the CY2024 County Budget as recommended by Board staff. The motion was seconded by Mr. Lau and the Motion Passed Unanimously. (24-008)

Ms. Fraser noted that the Board operates on a state fiscal year but the county operates on a calendar year. The Board is required to submit a budget that is approximated for the calendar year.

On behalf of the Executive Committee, Ms. Kurt moved that the full Board accept the Filemaker Policy as presented. The motion was seconded by Mr. Philips and the Motion Passed Unanimously. (24-009)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board accept the Record Retention Policy as presented. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-010)

Ms. Fraser noted this policy will replace the fiscal and QI record retention policy.

On behalf of the Executive Committee, Ms. Kurt moved that the full Board enter into a SFY2024 non-Medicaid grant type contract with Signature Health in the amount of \$126,500 for Access to Wellness funding. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-011)

Ms. Fraser noted this is pass thru funding from OhioMHAS.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board revise the SFY2024 non-Medicaid grant type contract with Extended Housing in the amount of \$196,340 for PATH. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-012)

Ms. Fraser noted that additional funding for Projects for Assistance in Transition from Homelessness (PATH) was received from Ohio MHAS Federal PATH and OhioMHAS block grant lowering the local match that was initially budgeted for and approved.

OhioMHAS awarded \$118,780 in Federal PATH pass thru and \$18,750 in MH Block Grant pass thru funding. The ADAMHS Board local match is \$58,810.

On behalf of the Executive Committee, Ms. Kurt moved that the full Board approve the FY2024 Health Officers as recommended by the Director of Quality and Clinical Operations. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (24-013)

Ms. Fraser noted a complete list of health officers is available for review. Health officers complete a comprehensive training and upon completion have the authority to administer pink slip which is a significant responsibility. Thirteen new individuals have completed the training. There are currently 75 health officers and will decrease by ten at the end of the year. Health Officers receive additional trainings.

#### **EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:**

Ms. Kurt reported that the EQI Committee met on August 14th and the following items were discussed:

Mr. Rowles stated that the committee will be reviewing one or two agencies each meeting to keep the length to an hour. He will stay after the meeting for any additional questions or concerns. If he isn't able to answer a question that evening, he will follow-up the next day. Also, if Board members are interested in taking a tour of the facilities, please let him know.

Quality Improvement Review of Lake Health Ms. Hearn-Vance stated that the Emergency Based Behavioral Health Crisis Intervention Team provides assessments 24/7 to all patients who enter the UH/Lake Health Emergency Departments who are in a behavioral health crisis. The Crisis team collaborates with community partners to provide services and develop plans of care, they are the point of contact for inpatient admissions for uninsured Lake County residents, they notify hospital liaisons of admissions to allow for follow-up, facilitate admission to the Opiate Recovery Transition program or alcohol detox program, and provide community education.

The Crisis Intervention team also assists with victim advocates, family education, referrals, grief & loss support, community resources, CPS/APS referrals, Code Violet response & debriefing and support to staff.

Ms. Hearn-Vance reviewed an organizational chart of the Behavioral Health Institute staff; noting that there has been changes with promotions and title changes. A Community Outreach Advocate position has been created to allow for more focus on expanding programming, strengthening connections with partner agencies and improving care for their patient population.

Ms. Hearn-Vance gave a brief overview of the Peer Recovery Support program where a peer supporter puts focus on a patient with SUD concerns in the emergency department; sitting with them during wait times, helping explore recovery goals, reviewing treatment options, sharing lived experiences, removing barriers and they follow-up with the patient after discharge. The Peer Support program is available Monday-Friday from 1:00 p.m. to 10:00 p.m.

Ms. Hearn-Vance reviewed UH/Lake Health accomplishments as follows:

- Successful DNV survey for accreditation at UH/Lake Health (the Crisis Team is certified separately through OHMAS until 2024)



- Crisis Team Members are achieving independent licensure and certifications
- Access to consult liaison team (three psychiatric Nurse Practitioners and an attending psychiatrist) available to the ED and inpatient units for consultation as needed
- Workplace violence committee continuing initiatives focused on patient and staff safety

Mr. Enzerra thanked Ms. Hearn-Vance for her presentation.

Mr. Rowles has reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is his recommendation that we approve their plan.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Enzerra moved that the full Board accept the UH/Lake Health's Quality Improvement Plan. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (24-014)

Next Meeting Date: Monday, September 11, 2023 at 5:30 p.m. at the Lake County ADAMHS Board

*As the **OPERATIONS COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **LONG RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Ms. Kurt moved that the Board approve the August bills totaling \$1,134,742.51 be paid as presented. The motion was seconded by Mr. Lau and the Motion Passed Unanimously. (24-015)

#### **GOOD OF THE GROUP:**

Mr. Lau stated that he is still interested in serving on the Executive Committee. Ms. Fraser noted that the Nominating Committee will meet next month to choose a Slate of Officers to bring before the Board for the vacancy. If there is another nomination from the floor that receives a second; then we will do a voice roll call of every Board member and they will place their vote on who will be on the Executive Committee.

Ms. McLeod on behalf of Extended Housing thanked the Board for their support of the Gala and Picnic at the Ballpark (which was canceled due to weather but rescheduled on Saturday, September 9<sup>th</sup>).

Ms. Dotson thanked the Board for their support of the Dancing Under the Stars event.

As there was no further business, Mr. Hatton moved for adjournment at 7:05 p.m. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (23-016)

Respectfully submitted,

Roberta Kalb  
Chair

Pam Kurt  
Treasurer