

LAKE COUNTY ADAMHS BOARD

Annual Board Meeting

Tuesday, June 20, 2023

5:30 p.m.

LaMalfa, 5783 Heisley Road, Mentor, OH 44060

Ms. Kalb called the meeting to order 5:30 p.m.

ROLL CALL:

Members Present: Acting Chair -- Roberta Kalb

Kim Collise	Carl Dondorfer
Dave Enzerra	Mike Hatton
Pam Kurt	Curtis Lau
Martin Phillips	Jeffrey Taylor
Amber Torres Gonzalez	

Members Excused:

Stacy Kramer	Nicole Parker
Matt Sabo	Joanne Zeroske

Staff Present:

Kim Fraser, Executive Director
 Jackie Bruner, Director of Business Operations
 Dan Rowles, Director of Quality & Clinical Operations
 David Schick, Director of Marketing & Communications
 Kelly Tuttle, Secretary/Receptionist
 Milica Radivojevic, Staff Accountant

Guests:

Patricia Rotert	Bridges	Gerald Kalb	Guest
Ed Trevena	Bridges	Charles Tong	Lake-Geauga Recovery
Laura McIntosh	Bridges	Melanie Blasko	Lake-Geauga Recovery
Christina Thompson	Bridges	Jerry Craig	NBHS
Elizabeth Cotrill	Bridges	Tia Lawrence	Torchlight
Ron Wright	Bridges	Michelle Kinkaid	Torchlight
David Foreman	Bridges	Ruth Ringenbach	Torchlight
Sandy Speck	Bridges	Crystal Adams	Torchlight
Jodi Love	Bridges	Kim Hearn-Vance	UH/Lake Health
Barb Ferritto	Bridges	Lisa Courtot	UH/Lake Health
Shayna Jackson	Crossroads Health	Michelle Giancola	UH/Lake Health
Julie Hammond	Crossroads Health	Doug Kern	Windsor-Laurelwood
Erin Turner	Crossroads Health		

MINUTES OF MEETING:

Mr. Phillips moved to accept the minutes of the May 22, 2023 regular Board meeting as mailed. The motion was seconded by Ms. Torres Gonzalez and the Motion Passed Unanimously. (23-113)

CORRESPONDENCE:

There was no correspondence to report.

FINANCIAL REPORT:

Ms. Radivojevic read the financial report of Board operations for the month of May 2023 as follows:

Beginning Cash Balance	\$6,433,309.11
Plus: Cash Receipts for the Month	\$ 825,581.38

Total to Account For	\$7,258,890.49
Minus: Cash Disbursements for the Month	\$1,911,805.48
Ending Period Adjustments	\$ 00.00
Ending Cash Journal Balance	\$5,347,085.01

Mr. Lau moved to accept the financial report for the month of May as read. The motion was seconded by Ms. Collise and the Motion Passed Unanimously. (23-114)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to comment on any agenda items.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Fraser stated she will be speaking during the dinner program so she had no report at this time.

*As the **EXECUTIVE COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **EVALUATION/QUALITY IMPROVEMENT COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **OPERATIONS COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

NOMINATING COMMITTEE REPORT:

Ms. Kurt reminded that the Nominating Committee met on April 17th to determine a SFY24 Slate of Officers. The Nominating Committee recommended the SFY2024 Slate of Officers as follows: Roberta Kalb (Chair), Joanne Zeroske (Vice-Chair), Pam Kurt (Treasurer), Amber Torres Gonzalez (Secretary), Matt Sabo (Past-Chair) and Ms. Parker volunteered to serve as an alternate as needed. All candidates are willing to serve.

Nominations were called for from the floor. As none were offered, Ms. Kalb closed nominations.

On behalf of the Nominating Committee, Ms. Kurt moved that full Board approve the SFY 2024 Slate of Officers as presented. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (23-115)

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Payment of Bills Ms. Kurt moved that the Board approve the May bills totaling \$2,608,929.79 be paid as presented. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (23-116)

Mr. Hatton moved that the full Board increase the SFY2023 Board Operating Printing and Advertising Line Item (account #653) in the amount of \$10,000. The motion was seconded by Mr. Taylor. After discussion the Board voted and the Motion Passed Unanimously. (23-117)

Ms. Fraser noted that with the hiring of a new Director of Marketing and Communications it was realized there were more opportunities to make investments.

Mr. Phillips moved that the full Board increase the SFY2024 Board Operating Community Based Printing and Advertising Line Item in the amount of \$20,000. The motion was seconded by Mr. Lau and the Motion Passed Unanimously. (23-118)

Mr. Enzerra moved that the full Board increase the ADAMHS Board Capital Account #811 in the amount of \$500,000. The motion was seconded by Mr. Phillips. After discussion the Board voted and the Motion Passed Unanimously. (23-119)

Ms. Fraser noted that the funding is for obligated capital funds for Lake Geauga Recovery Centers (with prior Board approval) and the Lake ADAMHS build out from cash reserves.

Mr. Phillips moved that the full Board enter into SFY2024 Contract with 9237 Mentor LLC for the build out of 9237 Mentor Avenue, Suite B, Mentor, Ohio for an amount not to exceed \$199,446. The motion is contingent upon signed Amendment to Lease Agreement with Vic Place LLC. The motion was seconded by Ms. Torres Gonzalez and the Motion Passed Unanimously. (23-120)

Mr. Hatton moved that the full Board authorize the Executive Director to sign a 10-year lease agreement with 9237 Mentor LLC, effective upon completion of the build out of 9237 Mentor Avenue, Suite B, Mentor, Ohio. The motion is contingent upon signed Amendment to Lease Agreement with Vic Place LLC. The motion was seconded by Mr. Dondorfer and the Motion Passed Unanimously. (23-121)

Mr. Hatton moved that the full Board enter into a SFY2024 non-Medicaid POS type contract with Extended Housing for Shelter Plus Care CoC program in an amount not to exceed \$614,593. The motion was seconded by Mr. Lau. After discussion the Board voted and the Motion Passed Unanimously. (23-122)

Ms. Fraser noted that this is pass-thru funding from the Department of Housing and Urban Development (HUD).

As there was no further business, Mr. Lau moved for adjournment at 5:45 p.m. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (23-123)

Respectfully submitted,

Roberta Kalb
Vice-Chair

Kim Collise
Secretary