

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting

Monday, March 18, 2024

5:30 p.m.

Lake County ADAMHS Board, 9237 Mentor Ave, Unit B, Mentor

Ms. Kalb called the meeting to order 5:30 p.m.

**ROLL CALL:**

Members Present: Chair – Roberta Kalb

- Dave Enzerra                      Mike Hatton
- Pam Kurt                              Curtis Lau
- Nicole Parker                      Marty Phillips
- Jeff Taylor                          Amber Torres Gonzalez
- Matt Sabo                              Beverly Schilero
- William Wilson

Members Excused:

- Carl Dondorfer                      Stacy Kramer

Staff Present:

- Kim Fraser, Executive Director
- Jackie Bruner, Director of Business Operations
- Dan Rowles, Director of Quality & Clinical Operations
- David Schick, Director of Marketing & Communications
- Kelly Tuttle, Secretary & Receptionist
- Milica Fiedler, Staff Accountant

Guests:

- Dione DeMitro                      United Way

**MINUTES OF MEETING:**

Mr. Hatton moved to accept the minutes of the February 26, 2024 regular Board meeting as mailed. The motion was seconded by Mr. Phillips and the Motion Passed with Ms. Kurt abstaining. (24-065)

**CORRESPONDENCE:**

There was no correspondence to report.

**FINANCIAL REPORT:**

Ms. Fiedler read the financial report of Board operations for the month of February, 2024 as follows:

Beginning Cash Balance .....	\$2,563,158.20
Plus: Cash Receipts for the Month .....	\$ 464,508.90
Total to Account For .....	\$3,027,667.10
Minus: Cash Disbursements for the Month .....	\$1,620,887.09
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance .....	\$1,406,780.01

Mr. Lau moved to accept the financial report for the month of February as read. The motion was seconded by Ms. Parker and the Motion Passed Unanimously. (24-066)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser noted that Ms. Kramer is dealing with some family health issues and will be excused from meetings for the next two months.

**EXECUTIVE COMMITTEE REPORT:**

At least forty-five (45) days prior to the annual meeting of the Board, the Board shall elect a Nominating Committee composed of at least five (5) of its member's not then officers of the Board. Such Nominating Committee shall report to the Board at the Regular Meeting prior to the Annual Meeting a list of candidates for officers to be voted for at the ensuing election of officers. At least ten (10) days before the Annual Meeting, the Secretary shall mail by first class mail, postage pre-paid, to each member of the Board at his/her last known address, the list of candidates selected by the Nominating Committee. Nominations for any office may be made from the floor with consent of the nominee. Once appointed, the Nominating Committee shall remain a standing committee until replaced in the succeeding year as set forth above.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board elect the following Board members to the Nominating committee to develop a recommended slate of officers for FY25: Mike Hatton (chair), DaveENZERRA, Jeff Taylor, Curt Lau, and Carl Dondorfer. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-067)

On behalf of the Executive Committee, Ms. Parker moved that the full Board authorize the Executive Director to publish the Lake County ADAMHS Board SFY2025 Request for Proposal. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-068)

On behalf of the Executive Committee, Ms. Torres Gonzalez moved that the full Board enter into a SFY2024 non-Medicaid contract with Lake County Sheriff Department for an amount not to exceed \$99,260 for BH Drug Reimbursement. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-069)

Ms. Fraser noted these are pass-thru dollars from OhioMHAS for mental health and substance use disorder medication in the jail.

On behalf of the Executive Committee, Ms. Kurt moved that the full Board invoice Crossroads Health for SFY2024 mid-year reconciliation in the following grant type programs; Employment \$28,272, Forensic \$60,752, and Intake & Consultation \$72,603. The motion was seconded by Mr. Taylor and the Motion Passed Unanimously. (24-070)

Ms. Fraser stated this will not result in a reduction in services. These are dollars that were allocated that were going unfunded. She commended the agency on working with us to reconcile dollars back in to our coffers.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into a SFY2024 non-Medicaid Purchase of Service type contract with UH/Lake Health for adult inpatient care for the period of April 1, 2024 through June 30, 2024 for an amount not to exceed \$136,500. The motion was seconded by Mr. Wilson and the Motion Passed Unanimously. (24-071)

Ms. Fraser reported that historically indigent patients who need inpatient care have gone to the state hospital or Windsor-Laurelwood. We have been working closely with UH/Lake Health to extend their Geropsych unit in Concord to include adults ages 18 and up. This gives us one more place where individuals who need that level of inpatient care can go as opposed to the state hospital. This is a pilot program through the end of the fiscal year.

On behalf of the Executive Committee, Ms. Parker moved that the full Board make the following line item adjustments to the SFY2024 Extended Housing non-Medicaid contract; decrease Emergency Housing Vouchers \$10,000; increase Housing Subsidies \$10,000. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (24-072)

This is a budget neutral line item adjustment.

On behalf of the Executive Committee, Ms. Torres Gonzalez moved that the full Board make the following line item adjustment to the SFY2024 Torchlight Youth Mentoring non-Medicaid contract; decrease School Based Mentoring \$4,000; increase Community Based Mentoring \$4,000. The motion was seconded by Mr. Wilson and the Motion Passed Unanimously. (24-073)

This is a budget neutral line item adjustment.

On behalf of the Executive Committee, Ms. Kurt moved that the full Board enter into a SFY2024 non-Medicaid contract with Crossroads Health for ARPA Statewide Crisis Services Continuum of Care for the short-term residential facility located at 7480 Auburn Road, Concord Township, Ohio for an amount not to exceed \$3,350,000. The motion was seconded by Ms. Schilero and the Motion Passed Unanimously. (24-074)

The OhioMHAS funding is in the amount of \$3,035,236.50 which is pass-thru funding and the Lake County ADAMHS Board will contribute \$314,763.50 for local match.

Ms. Fraser reminded that North Coast House is relocating and expanding residential treatment services. They intend to begin construction and have the facility operating in the fall of 2025.

*As the **EVALUATION/QUALITY IMPROVEMENT COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **OPERATIONS COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

#### **LONG-RANGE PLANNING COMMITTEE:**

Mr. Sabo reported that the Long-Range Planning Committee met on February 28<sup>th</sup> and the following agenda items were discussed:

**Planning for .9 Mill Levy Renewal** Ms. Fraser stated that the Board currently has two active levies which are a .9 mill and .7 mill. The .9 mill will expire at the end of 2025. Our first opportunity to go on the ballot is the fall of 2024. Mr. Schick met with the Board of Elections director who provided him with the costs associated of being on the ballot. If the Board decides to go on the ballot in the fall of 2024 the cost to be on the ballot would be \$1,000. If the Board decides to go on in the spring of 2025, the cost would be \$310,000. The cost is just to appear on the ballot due to the cost associated to opening every precinct. The cost per precinct is approximately \$1,800 but would be split with others if they are on the ballot. If the Board waits until the fall of 2025, the cost to be on the ballot would be approximately \$110,000 - 115,000 and it would be our only opportunity. If it failed we would lose 5.4 million dollars. Ms. Fraser stated the Board has a sound case to go on the ballot in the fall of 2024 with the costs associated to being on the ballot in 2025.

Ms. Fraser noted that she spoke to Mr. DeSario who was our consultant the past three campaigns. He is cautious about going on in November 2024 but from a financial standpoint we would be poor stewards of tax payer dollars to spend \$310,000 just to appear on the ballot. The last time we were on during a presidential campaign the levy passed. Looking at the margin of passage for ADAMHS Boards statewide during non-presidential campaigns is 96% and for presidential campaigns is 94%. This levy has successfully been renewed or replaced since its inception in 1976. Ms. Fraser's recommendation is to renew this levy in the fall of 2024.

Ms. Fraser reported that when the Board was on the ballot in 2018 the campaign cost was \$81,000. It included our campaign consultant which was \$6,000. Mr. DeSario is willing to be the consultant again. We have the funding in FOLA and will not use ADAMHS dollars for the campaign. The current .9 mill generates \$5,482,000 including delinquent collections. The current cost to the homeowner is \$27.56 per \$100k valuation.

Ms. Fraser reviewed the proposed timeline as follows:

- March 2024 – Long-Range motion to full Board & meet with Commissioners to present the motion and need for the levy
- March/April 2024 – Secure Levy Consultant (sign contract/retainer, establish budget, and establish media strategy)
- March/April/May 2024 – Commissioners action (1<sup>st</sup> resolution placing county auditor to certify millage and 2<sup>nd</sup> resolution placing issue on the November 2024 ballot)
- June/July 2024 – Choose campaign chairs
- July/August 2024 – Outreach to agencies/solicit community support & endorsements
- September/October 2024 – Public speaking engagements
- November 2024 – On the ballot

Ms. Fraser stated that Mr. Schick and Ms. Tenkku have been proactive looking at opportunities to get the ADAMHS Board name out in the community the next several months at farmers markets, events, a yard sign campaign, etc. without talking about the levy.

Mr. Enzerra asked if any other issues will be on the ballot? At this time the Election Board is not aware of any county-wide issues.

Mr. Sabo asked if the homeowner's cost will be affected by the re-evaluation? Our funding would remain flat but the re-evaluation could increase the homeowner's taxes if the properties assessed value is increased.

Mr. Enzerra stated there is not a better time to go on the ballot with our current work around the opioid crisis, and our focus on efficiencies. The Board's administrative costs are also low. He is in favor to going to the Commissioners for a renewal in November 2024.

Ms. Fraser noted we have never had this strong name recognition. The reach of our marketing is more extensive and comprehensive. With Mr. Schick we can do more internally instead of having to outsource and pay for the creation of materials. We are poised to do an effective campaign using our own resources.

Ms. Fraser stated assuming the motion passes after the March Board meeting she will write a formal memo to the Commissioners requesting permission to place a renewal levy on the ballot in fall of 2024.

On behalf of the Long-Range Planning Committee, Mr. Sabo moved that the Lake County ADAMHS Board seek permission from the Lake County Commissioner's to allow the Lake County ADAMHS Board to place a .9 mill renewal levy "for the financing, maintenance, and operation of mental health, drug and alcohol abuse prevention and treatment services and facilities for the residents of Lake County by the Lake County ADAMHS

Board” on the November 2024 ballot. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-075)

Mr. Lau asked if there was a budget for the campaign. The \$81,000 budget will not go as far during a presidential year. There is funding in FOLA coffers; as soon as we pass this hurdle we will start working with the campaign manager on establishing a budget.

Next Meeting Date: To be determined

**OLD BUSINESS:**

There was no old business to bring before the Board.

**NEW BUSINESS:**

Payment of Bills Mr. Enzerra moved that the Board approve the March bills totaling \$5,518,104.98 be paid as presented. The motion was seconded by Mr. Lau and the Motion Passed Unanimously. (24-076)

**EXECUTIVE SESSION:**

Mr. Hatton moved that the full Board, by roll call vote, enter into Executive Session for the purpose of discuss the compensation of a public employee. The motion was seconded by Ms. Kurt.

The roll call was taken and the Motion Passed Unanimously. (24-077) The Board went into Executive Session at 5:48 p.m. and guests were asked to leave.

Mr. Hatton moved to exit Executive Session at 6:08 p.m. The motion was seconded by Ms. Kurt and the Motion Passed Unanimously. (24-078)

Mr. Sabo moved that the full Board increase the Executive Director salary by 3.5%, effective July 1, 2024. Seconded by Mr. Phillips, the Motion Passed Unanimously. (24-079)

As there was no further business, Mr. Phillips moved for adjournment at 6:10 p.m. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-080)

Respectfully submitted,

Roberta Kalb  
Chair

Nicole Parker  
Secretary