

LAKE COUNTY ADAMHS BOARD

Regular Board Meeting

Monday, June 17, 2024

5:30 p.m.

LaMalfa, 5783 Heisley Road, Mentor

Ms. Kalb called the meeting to order 5:30 p.m.

ROLL CALL:

Members Present: Chair – Roberta Kalb

- Carl Dondorfer Dave Enzerra
- Mike Hatton Pam Kurt
- Curtis Lau Nicole Parker
- Marty Phillips Amber Torres Gonzalez
- Matt Sabo Beverly Schilero
- Jeff Taylor

Members Excused:

- Stacy Kramer William Wilson

Staff Present:

- Kim Fraser, Executive Director
- Jackie Bruner, Director of Business Operations
- Dan Rowles, Director of Quality & Clinical Operations
- David Schick, Director of Marketing & Communications
- Kelly Tuttle, Secretary & Receptionist
- Milica Fiedler, Staff Accountant

Guests:

- | | | | |
|------------------|--------------------|--------------------|--------------------|
| Damir Pavicic | Bridges | Jennie Best | Lifeline, Inc. |
| Michelle Bertman | Catholic Charities | Tia Lawrence | Torchlight |
| Senta Kline | Catholic Charities | Tina Ringenbach | Torchlight |
| Karen McLeod | Extended Housing | Kim Hearn-Vance | UH/Lake Health |
| Angi Daugherty | Family Pride | Kayla Fischer | UH/Lake Health |
| Melanie Blasko | Lake-Geauga | Michelle Giancola | Windsor-Laurelwood |
| Charles Tong | Lake-Geauga | Jennifer Stapleton | WomenSafe |
| Kerri Luckner | Lake-Geauga | | |

MINUTES OF MEETING:

Mr. Phillips moved to accept the minutes of the May 20, 2024 regular Board meeting as mailed. The motion was seconded by Ms. Parker and the Motion Passed Unanimously. (24-103)

CORRESPONDENCE:

There was no correspondence to report.

FINANCIAL REPORT:

Ms. Fiedler read the financial report of Board operations for the month of May, 2024 as follows:

Beginning Cash Balance	\$5,008,823.92
Plus: Cash Receipts for the Month	\$ 340,039.52
Total to Account For	\$5,348,863.44
Minus: Cash Disbursements for the Month	\$1,334,661.28
Ending Period Adjustments		\$ 0.00

Ending Cash Journal Balance \$4,014,202.16

Mr. Dondorfer moved to accept the financial report for the month of May as read. The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-104)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to comment on any agenda items.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Fraser announced the Commissioners have placed the 2nd motion for the .9 mill renewal levy to be on the November ballot for their meeting scheduled tomorrow. After the motion is passed by the Commissioners, the board will officially be on the ballot. There are yard signs for everyone to take after tonight’s dinner. These do not have an issue number but are to raise awareness about the Board and agency connection and not to promote the levy. Yard signs for the levy will be paid for by Friends of Lake ADAMHS.

EXECUTIVE COMMITTEE REPORT:

Ms. Kalb reported that the Executive Committee met prior to the Board meeting and the following agenda items were discussed:

On behalf of the Executive Committee, Mr. Sabo moved that the full approve the CY2025 Lake County ADAMHS Board budget for submission to the county as recommended by the Executive Director. The motion was seconded by Mr. Dondorfer and the Motion Passed Unanimously. (24-105)

On behalf of the Executive Committee, Ms. Kurt moved that the full Board enter into a SFY2025 contract with Crossroads Health for an amount not to exceed \$504, 000 for School Based Services. Contract includes \$235,000 for clinical services (Fairport Harbor, Kirtland, Madison, Painesville, Perry, Willoughby-Eastlake), \$150,00 for prevention services and \$119,000 for Trauma Sensitive Schools. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-106)

On behalf of the Executive Committee, Ms. Parker moved the full Board enter into a SFY2025 contract with Signature Health for an amount not to exceed \$337,000 for School Based Services. Contract includes \$187,200 for clinical services (Painesville, Riverside, Wickliffe) and \$150,000 for consultation services. The motion was seconded by Ms. Schilero and the Motion Passed Unanimously. (24-107)

On behalf of the Executive Committee, Ms. Torres Gonzalez moved that the full Board enter into a SFY2024 contract with Crossroads Health for an amount not to exceed \$33,550 for Bipartisan Safer Community Project (BSC). Contract includes \$8,550 for Trauma Response Team and \$25,000 for First Responder Program. Grant period is April 1, 2024 through October 16, 2024. The motion was seconded by Ms. Parker and the Motion Passed Unanimously. (24-108)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into a SFY2025 contract with Lifeline for an amount not to exceed \$52,000 for the Community Transition Program (CTP). The motion was seconded by Mr. Hatton and the Motion Passed Unanimously. (24-109)

On behalf of the Executive Committee, Ms. Kurt moved that the full Board enter into a SFY2025 contract with Signature Health for an amount not to exceed \$126,500 for the Access to Wellness Program. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (24-110)

EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:

Mr. Enzerra reported that the Evaluation/Quality Improvement Committee met on Monday, June 10th and the following agenda items were discussed:

Quality Improvement Review of Catholic Charities Ms. Bertman presented a power point on Catholic Charities of Lake County sharing their mission, vision and programs offered by the agency. She noted that the ADAMHS Board funds the following programs: Outpatient Behavioral Health Services, Families of Promise, and Minority Outreach.

Ms. Bertman reported that their Outpatient services include: assessment, individual counseling, case management, and SUD assessment and referral. 143 clients were served.

Ms. Bertman stated that the Families of Promise program provides behavioral health and other supports for children and their caregivers impacted by incarceration, with the goal of preventing generational incarceration and child abuse. They provided services to 45 families last year.

The Minority Outreach Program offers low cost immigration assistance, bilingual counseling services, education groups, case management and social service interventions. There is a focus on assuring connection to medical care.

Mr. Rowles has reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is his recommendation that we approve their plan.

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board accept Catholic Charities Service's Quality Improvement Plan. Seconded by Mr. Hatton the Motion Passed Unanimously. (24-111)

Quality Improvement Review of Lifeline, Inc. Ms. Best reviewed the history and programming at Lifeline. She stated that every two years an assessment is done to determine the services provided to meet the needs of the community. She listed all of their programming noting that the ones funded by the Board include Volunteer Guardianship, Re-entry, Kinship Navigator and 211.

Ms. Best stated that 211 is Lake County's toll-free information and referral hotline. It operates 24/7; 365 days a year. Anyone can dial 211 and there is an online resource database. In 2023, there were 22,592 incoming calls and 11,924 unique web searches on the online database.

Ms. Best shared that the Volunteer Guardian Program matches volunteer guardians with elderly, developmentally disabled or those struggling with mental illness. They have seen a shift with having more complex mental health wards who are assigned to trained staff. 77 wards are under their guardianship.

Ms. Best reported that the Kinship Navigator Program assist families raising children who are not their own; connecting them to services, facilitating monthly education workshops and peer support groups. A monthly newsletter is also distributed to caregivers. 242 referrals were provided.

The Re-Entry program assists those who have been incarcerated to reenter society with the proper support system in place and basic needs met to help reduce overall recidivism. 493 resource appointments were completed for ex-offenders.

Mr. Rowles has reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is his recommendation that we approve their plan.

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board accept Lifeline Lake County's Quality Improvement Plan. Seconded by Ms. Torres Gonzalez the Motion Passed Unanimously. (24-112)

Quality Improvement Review of the WomenSafe Ms. Brant presented a power point highlighting services at WomenSafe. The agency's mission is to provide emergency shelter and support services to survivors of domestic violence throughout Northeast Ohio. WomenSafe provides 24-hour crisis hotline, emergency shelter, diagnostic assessment, individualized service planning, counseling, art therapy, play therapy, CPST, education, prevention and outreach.

WomenSafe's shelter provides state of the art security with a trauma informed care design from entry to exit. In SFY2023, they provided emergency shelter services to 37 Lake County residents comprising 2,068 nights of shelter. The maximum occupancy is 32. All services at WomenSafe are elective and tailored to best meet the needs of their clients.

Ms. Brant reviewed prevention and education services that WomenSafe provide in Lake County. 1,248 students were reached through several school districts with Healthy Relationships, Domestic Violence Task Force and Professional Education. 2,344 Lake County residents were reached through outreach events such as at Project Hope, Lake-Geauga Recovery Center or Broadmoor.

Mr. Rowles has reviewed the agency's QI plan. It is in compliance with their certification through OhioMHAS and it is his recommendation that we approve their plan.

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board accept WomenSafe's Quality Improvement Plan. Seconded by Mr. Hatton the Motion Passed Unanimously. (24-113)

Board members thanked provider agencies for their informative presentations.

*As the **OPERATIONS COMMITTEE** did not meet since the last full Board meeting,
the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting,
the Board moved on to the next agenda item*

NOMINATING COMMITTEE REPORT:

Mr. Hatton reminded that the Nominating Committee met on April 18th to determine a SFY25 Slate of Officers which was announced at the May meeting. All candidates are willing to serve. Nominations were called for from the floor. As none were offered, Ms. Kalb closed nominations.

On behalf of the Nominating Committee, Mr. Hatton moved that full Board approve the SFY 2025 Slate of Officers as presented by the Nominating Committee as follows: Roberta Kalb (chair), Pam Kurt (vice-chair), Amber Torres Gonzalez (Treasurer), Nicole Parker (Secretary) and Matt Sabo (past-chair). The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-114)

OLD BUSINESS:

There was no old business to bring before the Board.

NEW BUSINESS:

Payment of Bills Mr. Hatton moved that the Board approve the June bills totaling \$1,051,801.53 be paid as presented. The motion was seconded by Mr. Phillips and the Motion Passed Unanimously. (24-115)

As there was no further business, Mr. Hatton moved for adjournment at 5:44 p.m. The motion was seconded by Mr. Dondorfer and the Motion Passed Unanimously. (24-116)

Respectfully submitted,

Roberta Kalb
Chair

Nicole Parker
Secretary